

OFFICIAL MINUTES – MEETING OF APRIL 16, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Jim Moore – President
Keith King – Trustee
Ann Price – Trustee
Mike Streetar – Trustee
Mike Will – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Planning & Engineering
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief

Others: Ken Fenske

JoAnn Fenske
Glen Mathes
Joe Goldapske
Brian Goldapske
Mark Anderson
Jim Kalny – Davis & Kuelthau

A. ROLL CALL OF OFFICERS:

Moore called the meeting to order at 6:00 PM. Moore, Price, King, Streetar, and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS:

1. Presentation of the Wisconsin Rural Water Association Operator of The Year award to David Goldapske. Chuck introduced Kelly Thomas from the Rural Water Association. Kelly gave a brief history of Rural Water and the award process. He presented the award plaque to Dave Goldapske. Dave spoke to the board and audience thanking the board, staff, and crew for their support throughout the year. He also thanked family and friends who came to the award presentation.
2. Proclamation proclaiming April 15th to April 21st as Municipal Treasurers Appreciation Week. Jim Moore read the proclamation proclaiming the Municipal Treasurers Appreciation Week by Governor Scott Walker.

E. PUBLIC HEARING.

1. Adjourn to Public Hearing. Public hearing for Ordinance O-2018-03 Rezoning of Two Parcels. Jim Moore called the public hearing to order at 6:07 PM. With a first call for comments, Ken Fenske addressed the board. He has adjoining property to the parcel by the school and was wondering if there were any plans with the re-zoning. Nick answered by saying that when the parcel was annexed into the village it was zoned as R-7, unclassified. This action of re-zoning was initiated by the village to clean up the classification to the correct classification.. The village is not aware of any development plans. After two more calls for comments with no one commenting, Jim Moore closed the public hearing at 6:10 PM.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Administrator – Chuck Hornung – Chuck asked the residents to be patient with the snow removal from the last big snow storm. DPW crews are doing all they can to clear the streets. With this large amount of snow, driveways will end up with a large pile. Chuck also said that there are plans under way to continue to enhance the village parks and gardens.
2. Police Chief – Darren Pautsch –Darren had handed out the monthly reports. This past weekend was very busy with the snow storm. Eight cars had to be pushed out of the heavy snow, one car caught on fire and one tree branch fell on electrical wires.

3. Fire Chief – Jake Flaherty – Jake was not able to attend the last board meeting as he was attending MABAS training. He was not sure if Chuck had reported on the sale of 509, an old fire rescue truck. The sale was close to \$6,000. Jake and staff have been working with the city of FDL with the “Stop the Bleed” program. There will be a media day coming up soon. The NFDL school district will be buying 52 Stop the Bleed kits. Several of the EMS and Fire staff are attending schools. A LUCUS demonstration was given to the eight grade class. They rewarded the EMS staff with a box of cookies.
4. Nick Leonard – Nick updated the board on the status of the Indiana Ave. project. The large concrete pour in front of the brush and grass bins is complete. They are waiting for it to cure before they can drive on it. More work was scheduled but the snow storm will delay the project. The storm water pond grant was submitted last week. The village received a \$100,000 lead water pipe replacement grant. Nick and staff are accepting proposals from contractors and are working on a way to manage the grant funds. A planning Commission meeting was held where the committee is recommending the rezoning of two parcels discussed at tonight’s meeting.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: April 2nd, 2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

General Fund:	\$181,137.94
Outdoor Rec.	\$.00
Library Fund	\$573.20
EMS Fund	\$21,440.07
Capital Projects	\$6,266.64
Water Department	\$82,485.15
Wastewater Department	\$171,379.98
Community Dev. Authority	\$2,378.00
Storm Water Fund	<u>\$3,463.02</u>
	\$469,124.00

A motion was made by Mike Will with a second by Mike Streetar to approve the consent agenda. All ayes.

H. ADMINISTRATION:

1. Discussion and possible action on assigning an alternate check signer. Chuck asked Mike if he intended to sign checks and asked if he would think about another trustee he would like to appoint as an alternate check signer. Mike said he would sign checks and work with staff to set a time to come in. He would think about an alternate check signer.
2. Discussion and possible action on approving the vacant trustee position advertisement and timetable. Chuck presented a draft for an insert in the upcoming utility billing advertising for letters of interest for a vacant trustee position. Chuck wanted the board to decide on dates to put in the insert. After some discussion, the cutoff for accepting letters of interest is May 11th with tentative interview dates of May 16 and 17th.
3. Discussion and possible action on approving a developer’s agreement for Prospect Park street improvements. Nick explained the background of why the Village required this agreement. With multiple delays on getting the street improvements completed at Prospect Park, this agreement when executed will permit the Village to contract the street improvement and assess the lots. Nick explained how the assessment would work for the three lots that were already developed. Jim Kalny answered several questions about the agreement. A motion was made by Mike Will with a second by Keith King to approve the agreement. All ayes.
4. Discussion and possible action on approving new carpeting and recovering of lobby chairs at the Senior Center. Chuck explained the pictures of the Senior Center carpeting and the chairs in the Community Center lobby. Each had stains and wear that warrant replacement and recovering. Chuck went on to

explain how the accounting works with the deposits and rental fees. He suggested using some of the rental fees to replace the Senior Center carpeting and recover the chairs. A motion was made by Mike Streetar with a second by Ann Price to proceed with the re-carpeting and re-covering. All ayes.

I. COMMUNICATIONS: (None)

J. UNFINISHED BUSINESS: (None)

K. NEW BUSINESS:

1. Appreciation Service Award to Jim Moore. Chuck recapped Jim's service on the Village Board starting as a trustee and then Village President spanning thirteen years. A service award was presented to Jim.

L. OLD BUSINESS: (None)

M. ORDINANCES.

1. Discussion on Ordinance O-2018-03 – an ordinance Rezoning Two Parcels. With no additional discussion, a motion was made by Ann Price with a second by Mike Streetar to approve O-2018-03, Rezoning Two Parcels. Roll call: (Keith King – Yes) (Ann Price – Yes) (Jim Moore – Yes) (Mike Streetar – Yes) (Mike Will- Yes)

N. CLOSED SESSION:

The Common Council may entertain motion to proceed in executive session pursuant to Wisconsin Statutes § § 19.85(1) (c) (g) considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to confer with legal counsel regarding strategy to be adopted in litigation in which it is or is likely to be involved.

1. Review of notice procedures and communications regarding the meeting of March 24, 2018, consideration of interview responses; and discussion and review of Village Administrator offer.
2. The Council may entertain motion and reconvene in regular session pursuant to Wis. Stat. § 19.85(2) to act or report on any action discussed in closed session and to consider any other items on the agenda

A Motion was made by Keith King with a second by Mike Streetar at 6:38 PM to go into closed session. (Keith King – Yes) (Ann Price – Yes) (Jim Moore – Yes) (Mike Streetar – Yes) (Mike Will – Yes) A Motion was made by Keith King with a second by Ann Price at 7:55 PM to go into open session. (Keith King – Yes) (Ann Price – Yes) (Jim Moore – Yes) (Mike Streetar – Yes) (Mike Will – Yes)

O. ADMINISTRATION.

1. Discussion and possible action on approving conditional offer to Administrator candidate. The Village Board approved Nick Leonard as the Village Administrator pending acceptance of the conditional offer. (Keith King – Yes) (Ann Price – Yes) (Jim Moore – Yes) (Mike Streetar – No) (Mike Will – Yes) Mike Streetar added that Nick was not his first choice but would support Nick in the Administrator position.

P. ADJOURNMENT:

A motion was made by Mike Streetar with a second by Ann Price to adjourn at 7:57 PM All ayes.

Respectfully submitted,

Michael Streetar Village President

Chuck Hornung, Village Administrator