

OFFICIAL MINUTES – MEETING OF JULY 02, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Mike Will – Trustee
Randy Stutz – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Engineering & Planning
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief
Darrin Parsons – Dir. Of Public Services

Others: Laurie King

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Streetar, King, Price, Will and Stutz present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Employee Recognition. Streetar announced 10 years of service to the Village for both Heather Wegner and Mitch Vis and thanked them for their service. Streetar also presented a plaque to Chuck Hornung thanking him for his 10 plus years of service to the Village and congratulating him on his retirement. Chuck thanked the Village Board and staff.
2. Library – Nick Leonard read a report from Heather Wegner – The library concluded the third week of the summer reading program. They have had 284 children 41 teens and 222 adults participate. A big thank you to the NFDL Optimist for their \$500 donation to the program providing a free book to the children participating in the program. The library will team up with the school to host a summer reading presentation at Bessie Allen on July 25, 2018.
3. Administrator - Chuck Hornung – Chuck announced that the engraved stone will be placed on the corner of Prospect and Winnebago. Stuart's Landscaping will be there right away to start landscaping and putting in the retaining wall. Last week the absentee ballots were mailed out. Chuck continues to go through his files to help Nick Leonard transition into the Administrator role.
4. Police Chief – Darren Pautsch – Darren made a final offer of employment to Joel Jaeger and Joel will start with the Village on July 17. The Police and Fire Commission met Thursday and accepted the resignation of Jake Eagan who is starting a new job with the Oconomowoc Lake PD and approved the hiring of Joel Jaeger. They have also been working on some issues with MDC and Arbitrator cameras. There have been a rash of car entries, Darren reminded listeners to lock their vehicles when they are not around the vehicles. There was also a group of teenagers that jumped the fence at the pool in the middle of the night and swam in the pool. There were 9 citations issued for trespassing and curfew violations.
5. Fire Chief – Jake Flaherty – Jake informed the Board on the mock disaster being held at the pool on July 11th at 6:30PM and they are also including the Backpack Buddies food drive to the event. Citizens are encouraged to attend and bring food to donate that is listed on the flyer. Jake also mentioned that the Fire Department assisted on an incident in Ripon. They are also moving forward with 4 applicants for part time staffing for 502. Jake mentioned that we will be discussing the transport service at the August 6th meeting. The tornado sirens in the County are working on a new notification system that is

more localized for tornado warnings. Jake mentioned that all of our sirens are in good working condition.

6. Director of Public Services – Darrin Parsons – Darrin mentioned that the DPW crew has been out painting crosswalks and center lines as they do every 2 years. Darrin has been putting together the Consumer Confidence Report of the Village water system. Mitch Vis is working on the street and parking lot overlay specifications and will be bid soon.
7. Mike Stretar asked about the park benches placed at Village Park and Nick Leonard mentioned that a couple approached him about donating the benches. The couple did not want any recognition, but they purchased 4 benches and the DPW poured concrete and installed them.

F. PUBLIC HEARING:

1. Will motioned to recess to public hearing 2nd by King all ayes. Stretar opened the public hearing at 6:13PM for Ordinance O-2018-08 an ordinance amending section 21.02 (6)-mobile homes, trailers, boat, snowmobiles, semis, buses. Stretar asked for public comment 3 times, hearing none, Stretar closed the public hearing at 6:14PM.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meetings: 06/18/2018 and 06/28/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

General Fund:	\$68,301.10
Outdoor Rec.	\$1,578.53
North Fondy Fest	\$4,120.05
Library Fund	\$425.06
EMS Fund	\$4,781.50
Capital Projects	\$ -
Water Department	\$10,002.81
Wastewater Department	\$590.39
Community Dev. Authority	\$17.27
Storm Water Fund	<u>\$756.18</u>
	\$90,572.89

3. Approve the following operator's license:

Dawn Kabitzke – Permanent – Rumours
632 Minnesota Ct
North Fond du Lac, WI 54937

A motion was made by King with a second by Price to approve the consent agenda. Some questions were asked in regard to some vehicle repairs. All ayes.

H. ADMINISTRATIVE:

1. Discussion on the Human Resources Policy Manual. The Board discussed updates and changes to the Policy starting at chapter 13. Will asked about 13.04 group of employees, no change, Price asked about 13.07 "entitled" possible change to "allowed" - staff will research, Price asked about 14.09 IRS taxable income, staff will review. Stretar asked about enforcing the new smoking policy. The Board discussed the meal reimbursement amounts and decided to leave them as proposed. The group talked about the proposed longevity amounts and ultimately had a consensus to keep the longevity as it has been at \$1/month and \$25/year for paid on-call. Will asked about the part-time prorated benefits and the Board agreed with the proposal. Will asked about the Duty Disability and staff will research. Will questioned why the EMS staff have a different scale for vacations. Flaherty explained it to the Board-keep as proposed. The Board discussed the sick leave payout and asked staff to put together a graduated pay out example to bring back to the Board and also try to look at the fiscal

impact. The Board discussed the funeral leave and decided to leave it as it was prior to the proposal by consensus. King also asked to add a fund to the budget for flowers for when an employee's family member dies. The rest of the Board did not want to add that to the budget.

I. RESOLUTIONS:

1. Discussion and possible action on approving resolution R-08-2018, a resolution designating authorized designees to make payments or withdrawals from Village accounts. Motion to approve by Stutz, second by Will- all ayes.

J. ORDINANCES:

1. Discussion and possible action on Ordinance O-2018-08 an ordinance amending section 21.02 (6)-mobile homes, trailers, boat, snowmobiles, semis, buses. (Second Reading) Motion to approve by Will, second by Price- Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.
2. Discussion and possible action on Ordinance O-2018-09 an ordinance amending section 16.01-Pool Parking Lot. (Second Reading) Nick summarized the need for keeping the pool parking lot for pool use only year round. Chuck explained that the school also would be in favor of this. King recognized that the neighbors shouldn't be allowed to use the parking lot for personal use. Chief Pautsch explained that the Police Department does receive several complaints a year from residents about this. Motion to approve by King, second by Stutz. Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

K. COMMUNICATIONS: (None)

1. Streetar and King both thanked Chuck Hornung for his help and service to the Village and wished him luck in his retirement.

L. UNFINISHED BUSINESS: (None)

M. NEW BUSINESS:

N. OLD BUSINESS: (None)

O. CLOSED SESSION.

A motion was made by Keith King with a second by Will to go into closed session at 7:37 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Staffing

A motion was made by Randy Stutz with a second by Mike Streetar to go into open session at 8:27 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

P. ADMINISTRATIVE:

1. Discussion and possible action on approving the Village of North Fond du Lac Organizational Chart. Motion to approve by Streetar, second by Price- all ayes.

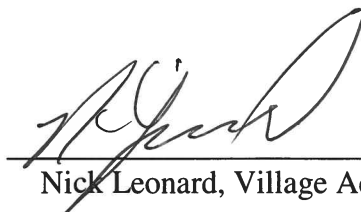
Q. ADJOURNMENT:

A motion was made by Randy Stutz with a second by Keith King to adjourn at 8:29 PM- all ayes.

Respectfully submitted,



Michael Streetar Village President



Nick Leonard, Village Administrator