

OFFICIAL MINUTES – MEETING OF FEBRUARY 05, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Jim Moore – President
Mike Will – Trustee
Keith King – Trustee
Mike Streetar – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Planning & Engineering
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief

Others: Tim Moyer

David Roth
Ann Price
Steve Schumacher
EMS Staff
Indiana Property Owners

A. ROLL CALL OF OFFICERS:

Moore called the meeting to order at 6:00 PM. Moore, King, Streetar, and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

1. Lakeshore Drive Public Involvement Meeting. Nick Leonard introduced the topic as a means to formally update the official map of the preliminary design phase for a railroad overpass on Lakeshore Drive preserving the right-of-way for any future needs of the project. Tim Moyer from Donohue & Associates handed out several documents showing the preliminary design. He also presented a short slide show. He emphasized the fact that this step does not affect any property owner but allows the Village to purchase their property if they ever decide to market their property.

D. ANNOUNCEMENTS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Library-Heather Wegner – Chuck reported for Heather that she is working on the upcoming library board meeting for February 14th. The February Group Paint class is full. She is also working on the library annual report.
2. Administrator – Chuck Hornung – Chuck reported that he sent out the February 20th Spring primary absentee ballots. He along with staff is finishing year end reporting and planning for the 2017 financial audit.
3. Police Chief – Darren Pautsch –Darren noted a couple problems with computers in the department which Chuck assisted in fixing. He was pleased to report that with the last major snow fall, there were no accidents in the Village.
4. Fire Chief – Jake Flaherty – Jake and several other Firefighters held a live fire training session in Campbellsport. The first out fire engine, 504, had a battery charging issue and required a new alternator. EMS staff completed their refresher class.
5. Department of Planning & Engineering – Nick Leonard – Nick indicated there are a couple new businesses looking to build in the Village. The Planning Commission will be reviewing the plans for recommendation to the board. Nick and staff are reviewing the reconstruction plans for the NFDL School District. The plans for the storm water retention will also help the north end of Thurke Ave. which tends to flood during heavier rainfalls.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: January 15th and January 22nd, 2017.

2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

01/29/2018

General Fund:	\$43,560.04
Outdoor Rec.	\$.00
Library Fund	\$1,444.53
EMS Fund	\$3,819.30
Capital Projects	\$20,983.00
Water Department	\$3,929.29
Wastewater Department	\$111,075.49
Community Dev. Authority	\$.00
Storm Water Fund	<u>\$413.56</u>
	\$185,225.21

02/05/2018

General Fund:	\$98,119.94
Outdoor Rec.	\$.00
Library Fund	\$975.08
EMS Fund	\$598.44
Capital Projects	\$.00
Water Department	\$6,567.10
Wastewater Department	\$15,444.88
Community Dev. Authority	\$26.80
Storm Water Fund	<u>\$224.28</u>
	\$121,956.52

A motion was made by Mike Will with a second by Mike Streetar to approve the consent agenda. Questions were asked about invoices from WAAS Boring – main break at Thurke & North, Valley Pest Control – annual contract, and Mand Plumbing – Friendship Learning Center lateral repair. All ayes.

G. ADMINISTRATION:

1. Discussion and possible action on continuing the Village Transport services with the review of the last six months. Chuck started the discussion using the spreadsheet showing the revenues and expenses from July through January. Jake went on to report on the additional benefits of the transport service having staff in house from 7:00 AM to 7:00 PM Monday through Friday. The benefits are better response to backup 911 EMS calls, faster response to fire pages, and more fire fighters responding. The board commended Jake and staff for their efforts in making the service successful. Other initiatives to increase revenue has been approval to administer additional medication, pursuing a contract with Waupun hospital to provide round trip transports, and contacting additional facilities to introduce the service. Keith King also felt they were doing a great job and made a motion to choose option 1 which was to continue the service. Without a second the motion failed but Mike Streetar made a motion to continue the transport service with a review in another six months. Mike Will seconded the motion. All ayes.
2. Discussion and possible action on approving an increase in the sub-committee member’s attendance allowance. Mike Will had asked for this to be on the agenda and noted it has been a long time since this has been reviewed. Mike Streetar asked if this was an issue. It wasn’t an issue. Mike Will made a motion to increase the allowance to \$15 per meeting. Keith King seconded the motion. All ayes.
3. Discussion and possible action on approving the 5% match of a \$70,000 fire bay exhaust system. Jake explained when staff performs the rig checks, they start up the vehicles. The exhaust is drawn into the HVAC and sent throughout the Municipal building. Chief Pautsch agreed and said even if they pull the

vehicles out onto the apron; the HVAC input is under the overhang by the apron and again draws it into the building. Some discussion followed as to where the 5% matching funds would come from. Jake felt the EMS and Fire budgets may be able to absorb the cost but would not know until later in 2018. A motion was made by Keith King to approve the match and to watch the EMS and Fire budget to determine if they can absorb the match. Mike Stretar seconded the motion. All ayes.

4. Discussion and possible action on approving a slight change to the Public Administrator Associates (PAA) timetable set for the administrator search. The date was set to meet with PAA at 6:00 PM on February 15th to discuss the candidate's profiles compiled by Steve Hintz. Interviews of the finalists would occur either March 16th and 17th or March 23rd and 24th. Chuck will work with PAA to finalize the interview dates.

H. ORDINANCES:

1. Discussion of Ordinance O-2018-02, an Ordinance rezoning parcels from I-1 Industrial District to B-1 Business District. First reading – no action. Nick explained the area shown on the packet materials.

J. COMMUNICATIONS: (None)

I. UNFINISHED BUSINESS: (None)

J. NEW BUSINESS:

1. Mike Stretar asked Chuck to contact Stuart's to remove the decorations on the corner of Prospect and Winnebago.
2. Mike Will asked to put the review of the sub-committee allowance back on the next board agenda.

K. CLOSED SESSION:

1. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session.
 1. Via Rail Contract

A motion was made by Mike Stretar with a second by Mike Will to go into closed session at 7:46 PM
Roll call: (Keith King – Yes) (Jim Moore–Yes) (Mike Stretar–Yes) (Mike Will–Yes)

A motion was made by Mike Stretar with a second by Keith King to go into open session at 8:44 PM
Roll call: (Keith King – Yes) (Jim Moore–Yes) (Mike Stretar–Yes) (Mike Will–Yes)

L. ADJOURNMENT:

A motion was made by Mike Will with a second by Keith King to adjourn at 8:45 PM All ayes.

Respectfully submitted,

James Moore, Village President

Chuck Hornung, Village Administrator