

OFFICIAL MINUTES – MEETING OF JANUARY 08, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Jim Moore – President
Mike Will – Trustee
Keith King – Excused
Mike Stretar – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Planning & Engineering
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief
Heather Wegner - Librarian

Others: Randy Stutz
Linda Stutz
Pat Stephany
Doug Parman
Adam Moriarity
Laurie King

A. ROLL CALL OF OFFICERS:

Moore called the meeting to order at 6:00 PM. Moore, Stretar, and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. PUBLIC HEARING:

Adjourn to Public Hearing at 6:02 p.m.

1. Public hearing for changes to Chapter 15 of the Village Ordinances O-2018-01 – Social Hosting. Chief Pautsch said the original ordinance passed on 2016 was overly broad. This change will adopt the state statute passed in late 2017 which is more specific.

After three calls for comments without any response, Jim Moore closed the public hearing.

Adjourn from Public Hearing at 6:03 p.m.

E. ANNOUNCEMENTS:

1. Recognition of Randy Stutz for his years of service as EMS Director. Laurie presented Randy with a framed Redlin print. Randy thanked the Village and those in attendance. Randy was part of the creation of EMSAC and worked through the process of starting as a Basic service, moving up to Intermediate, then I99, and finally the current Paramedic service. He said he felt the service was going in the right direction and wished them well.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Administrator – Chuck Hornung – Chuck reported on the progress of the library carpet replacement project. He said it was going well and ahead of schedule. As of the end of the day on Tuesday, the project should be complete. Library staff will use Wednesday and the first part of Thursday to finish putting items back to be ready to open Thursday afternoon. Chuck said he was focusing on starting 2018 projects. He along with Laurie King, DPW staff and students from NFDL High School, took down the Yellowstone Trail Park Christmas decorations.
2. Police Chief – Darren Pautsch – Darren passed out the monthly PD report. He noted that New Year's Eve was very quiet. The department went through a period of time with limited squad cars. They are slowly getting back to full strength.
3. Fire Chief – Jake Flaherty – Jake noted that the department staff is attending the refresher classes for re-certification. He said that he is working on collecting the information for the first board meeting in February to report on the transport service. The department ran 145 fire calls and 732 911 and transport

calls in 2017. They are still working on completing the MTM contract to allow Medicaid transports. He is also meeting with Waupun Hospital staff to create a round trip transport service contract.

4. Department of Planning & Engineering – Nick Leonard – Nick is working with MSA to develop the specifications for the second phase of the Indiana project. Bid opening is set for February 27. The project is expected to be completed by June 29th. Nick is seeing some interest in the Zoch property. He is working on a Phase II contract to identify if there is any contamination on the property. Nick along with Mitch are working on the 20 year Sewer Service Plan. When completed and approved, it would be for the 2020 – 2040 time frame. Nick noted that he and Chuck continue to field interest in the business park.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: December 18th, 2017.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

12/31/2017

General Fund:	\$25,498.55
Outdoor Rec.	\$923.47
Library Fund	\$864.34
EMS Fund	\$976.41
Capital Projects	\$.00
Water Department	\$6,893.85
Wastewater Department	\$807.60
Community Dev. Authority	\$107.72
Storm Water Fund	<u>\$269.89</u>
	\$36,341.83

01/08/2018

General Fund:	\$128,893.79
Outdoor Rec.	\$.00
Library Fund	\$1,936.80
EMS Fund	\$3,159.12
Capital Projects	\$10,358.10
Water Department	\$29,011.40
Wastewater Department	\$7,866.75
Community Dev. Authority	\$140.44
Storm Water Fund	<u>\$1,531.39</u>
	\$182,897.79

A motion was made by Mike Streetar with a second by Mike Will to approve the consent agenda. Mike Will noted a correction to the minutes from December 18th where the minutes indicated Mike Will asked about the AT&T and Diggers Hotline charges under the Consent Agenda. Mike Streetar had asked the question. All ayes.

H. ADMINISTRATION:

1. Discussion and possible action on approving Operation Policy 1.15 Veteran’s Memorial Policy. Mike Streetar felt that the language should specify no exceptions to allow for any plants or flowers at the memorial other than the plantings and pots at the memorial. Mike Will did not agree saying that the Village Board could make an exception if someone submitted a request. Jim Moore agreed. Chief Pautsch had thought this had been discussed at an earlier board meeting that any request would be considered on a case by case basis. Mike Will made a motion with a second by Jim Moore to accept the policy as written allowing for plants and flowers with approval by the Village Board. All ayes except for Mike Streetar.

2. Jim Moore suggested moving item 2 to the end as it will take some time. Board members agreed.
3. Discussion and possible action on accepting Trustee John Duffy's resignation. Chuck indicated that John has submitted his application for the Administrator's position which required his resignation. A motion was made by Mike Streetar with a second by Mike Will to accept his resignation. All ayes. Mike Will thanked John for his time on the Board.
4. Discussion and possible action on filling the vacant trustee position. Mike Will asked how it was done in the past. The last time a trustee was appointed was ten years ago and no one was sure of the process. The discussion centered on how long to post the vacancy, where to post the vacancy, who would interview the applicants, and when a selection would be made. The final decision was to advertise the vacancy with an insert in the upcoming water bill to be mailed out around January 29th. Letters of interest would be accepted through February 9th. Interviews would be scheduled at 6:00 PM on Thursday February 15th with a review of the applications and interviews the week of February 19th. A special board meeting would be held on February 26 to discuss and select the applicant. The first official board meeting for the new trustee would be March 5th.
5. Discussion and possible action on a sale of a lot by TID #2. Mike Will said a property owner adjacent to the lot asked if the Village would consider selling it. Chuck indicated this lot was inadvertently missed when the remaining Zoch property was annexed into the Village. The Village still owns it but it is in the Town of Friendship. Mike Will thought if the Village would consider selling it, we should let other adjacent land owners have a chance at buying it. After further discussion, Mike Streetar made a motion with a second by Mike Will to not sell the property. All ayes. Mike Will will let the person who inquired on the property know of the board decision.
6. Discussion and possible action on approving the renewal of Chuck Bau on the Police and Fire Commission. A motion was made by Mike Streetar with a second by Mike Will to approve the appointment. All ayes.
7. Discussion and possible action on whether to utilize a recruitment company for the administrator position. (Item #2 on the agenda.) The three firms being considered were discussed. The final decision was to work with the Public Administration Associates, LLC (PAA). They had offered to review the applications at no cost and make a recommendation on the candidates. Chuck will call PAA and work on a contract. Applications are being accepted through January 15th. The board had asked to meet with PAA on the January 22nd to discuss the applications and next steps.

I. ORDINANCES:

1. Discussion and possible action on approving Ordinance O-2018-01 an ordinance adopting the new Social Hosting Wisconsin State Statute law 125.07(10)(a)(4) and Wisconsin State Statute 125.07(1)(a)(3). A motion was made by Mike Streetar with a second by Mike Will to accept Ordinance O-2018-01. Roll call: (Jim Moore-Yes) (Mike Streetar – Yes) (Mike Will – Yes)

J. COMMUNICATIONS: (None)

J. UNFINISHED BUSINESS: (None)

K. NEW BUSINESS: (None)

L. CLOSED SESSION:

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 1. WPPA/LEER Contract
 2. IAFF Contract

A motion was made by Mike Streetar with a second by Mike Will to go into closed session at 7:15 p.m. Roll call: (Jim Moore–Yes) (Mike Streetar–Yes) (Mike Will–Yes)

A motion was made by Mike Streetar with a second by Mike Will to go into open session at 7:40 p.m.

Roll call: (Jim Moore–Yes) (Mike Streetar–Yes) (Mike Will–Yes)

M. ADMINISTRATION:

1. Discussion and possible action on approving the WPPA/LEER contract. Chuck went over the items that the membership would accept which included a three year contract with a 2% wage increase each year. A motion was made by Mike Streetar with a second by Mike Will to agree with the contract terms. All ayes.
2. Discussion and possible action on approving the WPPA/SORD contract. Chuck went over the items that the membership would accept which included a three year contract with a 2% wage increase each year. A motion was made by Mike Will with a second by Mike Streetar to agree with the contract terms. All ayes.

N. ADJOURNMENT:

A motion was made by Mike Streetar with a second by Mike Will to adjourn at 7:45 p.m. All ayes.

Respectfully submitted,

James Moore, Village President

Chuck Hornung, Village Administrator