

OFFICIAL MINUTES – MEETING OF JANUARY 22, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Jim Moore – President
Mike Will – Trustee
Keith King – Trustee
Mike Streatar – Trustee

Staff Present

Chuck Hornung – Administrator

Other: Steve Hintz – Public Administrator Associates, LLC

A. ROLL CALL OF OFFICERS:

Moore called the meeting to order at 6:00 PM. Moore, King, Streatar, and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS: (None)

E. ADMINISTRATION:

1. Discussion with Steve Hintz from Public Administrator Associates, LLC on the process of the Administrator search. Chuck introduced Steve to the board members. Steve started the discussion by outlining his criteria for evaluating applications which was local government experience, budgeting, Human Resources, supervisory experience, Wisconsin ties, and career patterns. Steve had reviewed the submitted applications and categorized them into what he felt were viable applications and others which did not fit the requirements for the positions. After further discussions, the board asked Steve to provide a contract to continue with the steps necessary to complete the search with the applicants we have received. Steve will start the process with reference and background checks and report to the board with candidate profiles before moving onto any further steps.

F. COMMUNICATIONS: (None)

G. UNFINISHED BUSINESS: (None)

H. NEW BUSINESS:

1. Mike asked to put on the next agenda discussion of payments to committee members. The current rates have not been reviewed for some time.

I. ADJOURNMENT:

A motion was made by Keith King with a second by Mike Will to adjourn at 7:30 p.m. All ayes.

Respectfully submitted,

James Moore, Village President

Chuck Hornung, Village Administrator