

**Village of North Fond du Lac**  
**OFFICIAL MINUTES- Meeting of January 19, 2009**  
**COMMITTEE OF THE WHOLE**

PRESENT: Jim Moore, Village President  
Jim Scharf, Trustee  
Keith King, Trustee  
Mike Streetar, Trustee  
Mike Will, Trustee

STAFF PRESENT: Chuck Hornung, Administrator  
Donna Richards, Village Clerk  
Paul Nelson, Fire and EMS Chief  
Peter Fetters, Building/Zoning Inspector  
Nick Leonard, Director of Engineering and Planning

Meeting called to order at 6:00 PM by Chairman Will.

**A. ADMINISTRATIVE ITEMS.**

1. Discussion of R-02-2009 A RESOLUTION ESTABLISHING A REVISED FEE SCHEDULE for the VILLAGE.

Donna Richards explained the need to revise the fee schedule, due to updates needed and some fees missing. Peter Fetters shared the changes he has proposed, to align our fees with Fond du Lac. They will still be less than Fond du Lac, but increases have not been made for at least two years. Minimizes confusion with contractors when they are at least close to the City of Fond du Lac's. Fetters explained that we subcontract the HVAC and electrical. Scharf asked about the pool fees, and how that will work next year. As the fee schedule includes pool fees, the question was asked as to whether the pool will continue to be open, and who will coordinate it. Chuck Hornung explained that the pool fees were adjusted before the last season. Also, Darrin Parsons has coordinated it in the past, and will assume those duties. Another question was asked about Camp Oneota, and whether that (summer day camp activities for children) may be resumed. It is hoped that with fees to cover most of the costs, that the Camp will resume. Chuck Hornung will discuss our needs with area universities and colleges, with the hope of finding someone interested in running it. If we need to update those fees we will bring it back to the Board.

Will asked about residential and commercial electrical charges. They are the same, and Pete explained that the electrical inspections are subcontracted, so we increased costs to cover those costs, as we were losing money on these inspections before. Now it will break even, but we may still lose money on reinspections.

Will asked what kind of revenue are we bringing in by increasing the fees? May be a 15% increase, but it depends on how many inspections are needed.

Will asked if we increased the Community Center fees. We have not.

There was a discussion about how garbage can upgrades are handled. Garbage can upgrade fees have not changed.

Ball diamond request fees have changed to reflect the kind of requests we get, so we added a non-profit and for-profit.

Also, we proposed raising the car lockout fee, which has not changed in many years.

We also increased Villager ad fees, to differentiate by size of ad, to begin in 2010.

Paul Nelson mentioned that, as we are talking about fees, some communities have fees for "burn permits". We have an ordinance and permit process, but no fees, so it is hard to enforce. Could do more with illegal or improper burning, if we had it on the fee schedule. He will explore this further at the request of the Board. Scharf asked if Fond du Lac is charging a burning fee. We don't think so, as it is not on their schedule. Hornung said that we should decide for ourselves whether we want to have a fee for recreational burning. It's an annual permit, it could be an annual fee. Will asked why, is it for a special event. Permits are for recreational uses, not leaf burning. They are supposed to come and get a permit. Ordinance says if it is bothering another neighbor, you must shut it down. Randolph did not have a fee, but did have a permit.

Ball diamond for-profit and not-for-profit question from Moore, wanted explanation. No fees for Adult leagues that are part of Outdoor Rec. A portion of the funds collected from the leagues is kept by the Village.

Will asked why the developer fees have not changed. Have not changed. They are not a revenue generator, because they occur so infrequently. May get waived. Want to compete with other communities, and to cover our costs for engineering or other fees. Pete explained that we haven't really had much subdivision activity, and when we do, these fees are sometimes waived, as an incentive for developers. New fee schedule and changes proposed are attached.

CONSENSUS to take it to the Board.

**B. CITIZENS TO BE HEARD.** None

**C. UNFINISHED BUSINESS.** Asked about salt supply. County mixes sand with their salt, and that doesn't help us, as we mix salt with geo-melt for an effective system. The shed is full. Streetar said it's time to schedule the Administrator's review, after about one year. Also, individual Board members will be meeting with Melissa Hunt (new Economic Development person through FCEDC) on Thursday.

**D. NEW BUSINESS.** None

**E. CLOSING OF MEETING at 6:25 P.M.**

Respectfully submitted,

Michael Will