

Village of North Fond du Lac
OFFICIAL MINUTES- Meeting of July 6, 2009
COMMITTEE OF THE WHOLE

PRESENT: James Moore, Village President
Jim Scharf, Trustee
Keith King, Trustee
Mike Will, Trustee
Mike Streatar, Trustee

STAFF PRESENT: Chuck Hornung, Administrator
Donna Richards, Village Clerk
Paul Nelson, Fire/EMS Chief
Darrin Parsons, Director of
Public Services
Nick Leonard, Director of
Engineering and Planning

Chairman: SCHARF

Citizens wishing to be heard may address the committee on any agenda issue after the committee discussion has been completed, but prior to consensus. Please raise your hand to be recognized by the chair. Citizens wishing to be heard on topics not listed on the agenda may speak under item B.

Meeting called to order at 6:00 PM by Chairman Scharf.

A. ADMINISTRATIVE ITEMS.

1. Discuss bids for Production Well #5 and staff recommendation. Nick Leonard said the bids came in June 15th, and the range was all over the place. Test drillings will be at Melody Lane and Creek Vu for test wells. This will cost \$73,960, the water will be tested for quality and quantity with a 6" drill. Then there will be a decision to be made to do one production well, both, or none. We need to add another well, as this was recommended to us from the DNR back in 2002 to be done immediately, incase of need when there is a peak demand or when a well is down. The site will be picked for quantity and quality. If we do the higher of the two, would be \$167,470 or an additional \$90,000 on top of the \$73,000. One is in the Village Right of Way, and one is in the Town of Friendship Right of Way. Then it would be capped off, and a wellhouse built closer to when needed. The \$254,000 would be if we built two production wells. That will likely not be the recommendation. (Information provided in writing.) Want to make sure estimates for land are on the higher side, so the numbers are realistic. Will need 100' X 100'lot.

CONSENSUS to take it to the Board.

2. Discuss a request for free or reduced pool passes or a family pass for several children in a family working with the Fond du Lac County Department of Social Services. Administrator Hornung shared that in the past this family received donated passes from the Community Center Director. Discussed the request by Social Services, and Board members discussed the definition of a family and how to handle this. After discussion, two alternatives were prominent, along with free passes: One was no discount, use family of 4 for \$75 and the other family of 4 reduced to \$50. Foster families do get paid from the County. There are many families in the Village who are hurting and may not be able to afford pool passes. Ms. Richards asked how parents are handled... is this a family of six? Thought kids due to their ages would not need parents there, and they can deal with the cost as they choose. Pointed out that it is mid-July already, so it is not the whole season.

CONSENSUS to take it to the Board.

3. Discuss workplan for Melissa Hunt, shared Economic Development Specialist, Fond du Lac County Economic Development Corporation. (No action by the Board.) Melissa Hunt talked about her role, creating a vision and priorities for the Village. She went through her workplan list (provided in written form). Goals, who is responsible is on the list, staff, FCEDC, County, Village, etc., and completion dates with status. She will keep presenting this to various bodies, CDA and individuals and updating it quarterly. Completion dates will change, but hoping dates mean possible approval.

---Winnebago Project is working with the developer, looking at partnership possibilities and whether it is feasible.

---Downtown Revitalization is perhaps creating a business district, action items for downtown, and maybe a business group. Looking at redevelopment sites. The CDA would be involved in this.

---Education Program is already happening. Had Community Readiness training from FCEDC, and have scheduled several sessions in North Fond du Lac as community meetings, to help citizens better understand the process of community and economic development. Session on July 15, September 19 and November 12. Will provide a better understanding of the entire process. Will go out in the Villager and press releases. Will do as much as we can, and involve as many people as possible. Will partner with school district and others.

---Highway 41 and "OO", looking at land available and redevelopment opportunities and available land.

---Reautification is next will form a committee for downtown and with CDA but also will work on

---Waterfront Corridor plan and committee's work, may tie to development and train tracks, and downtown connections, and any other connections to make the Village accessible.

---Other targeted development, working with developers, properties and anything else that may come about.

Melissa talked about other things she has been working on, including the education piece, corridor. Working with the CDA, and to engage all aspects of the community, police, fire department, schools. Visioning committee will become a team of what do we want to see happen, part beautification, recruitment, retention, attraction.

Keith King mentioned that he worked on a committee with the school district, and there are some junior high students who worked on a video of the Village and this could be included in our processes. He thinks it is a very well done video production. Melissa said will work with students for a project.

Chuck mentioned the meetings coming up with the Waterfront group, the Open House at the Community Center at the Community Center on July 22nd. Also, plans to meet with the Department of Commerce in mid to late August.

4. Discuss 2010 CIP budget draft. (No action at this time.) Garbage Truck is in bad shape, may not make it through the year. Mike Will questioned the other vehicles. Police have a rotation they work with. Mike Will thought some of the vehicles can be pushed back. Wants to see the fleet go down. Asked about the Fire vehicle, didn't it used to be a Police vehicle? Talked about Michigan Avenue. Nick Leonard said we pushed it back to 2012, due to the general fund budget. It was supposed to happen in 2009, but we moved it back to 2012, when looking at the general fund situation.
5. Discuss Resolution R-13-2009, RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED \$1,285,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF WATER SYSTEM REVENUE BONDS THEREFOR. Greg Johnson of Ehlers shared his written report related to both borrowings. Water revenue bonds, some expenses related to the Town of Fond du Lac. Detail on spreadsheet: both the Village and the Town are bringing resources to the projects, and the Town is paying the Village back for some costs already incurred on their behalf. Walked through the payments of existing and this new debt. Also, provided a multiyear projection of revenues and expenses for water utility. For every dollar in debt service, will see the coverage ratios, and with relatively conservative projections, will have an adequate cashflow. Two resolutions authorize the issuance of the debt. Will bid out the debt. We are not getting stimulus money for these projects. That has been determined. Used auditor's figures for how much the debt will cost, but this is conservative. Bids for the bonds will come in lower, hopefully.

CONSENSUS to take it to the Board.

6. Discuss Resolution R-14-2009, RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED \$900,000; AND PROVIDING FOR THE ISSUANCE AND SALE OF WATER SYSTEM REVENUE BONDS THEREFOR, for the "Town of Fond du Lac Watertower".

CONSENSUS to take it to the Board.

7. Presentation of categories for donors towards the Playground equipment and signage recognition, input. (No action needed.) There is a report that outlines the categories proposed.

B. CITIZENS TO BE HEARD.

C. UNFINISHED BUSINESS. None

D. NEW BUSINESS. None

E. CLOSING OF MEETING.

Meeting closed at 6:48 P.M.

Respectfully submitted,

Jim Scharf, Village Trustee