

**OFFICIAL MINUTES – MEETING OF February 6, 2023**  
**Village of North Fond du Lac – BOARD OF TRUSTEES**

**Board Present**

Mike Streetar – President  
John Duffy- Trustee  
Chuck Hornung- Trustee  
Ann Price – Trustee  
Mike Will-Trustee

**Staff Present**

Nick Leonard- Administrator  
Darren Pautsch-Police Chief  
Jake Flaherty-EMS/Fire Chief  
Mitch Vis-Director of Public Works  
Heather Wegner-Library Director

Others present: Debbie Kapp -Leadership Fond du Lac

**A. ROLL CALL OF OFFICERS**

Streetar called the meeting to order at 6:00 PM. Duffy, Hornung, Streetar, Price and Will present.

**B. PLEDGE OF ALLEGIANCE**

**C. CITIZENS PARTICIPATION**

1. Debbie Kapp asked if the Board would consider allowing a box to be placed at the Library that would provide hygiene items and canned goods for those in need. The box is 5' x 5' x 30" and would be built by the shop class at Horace Mann. Administrator Leonard said he would get in touch with Debbie and get the specifics and have the Library Board discuss it at their February meeting.

**D. ANNOUNCEMENTS**

1. Leonard provided the Board Meeting Schedule for 2023 and asked Board members to let him know if they had any conflicts.

**E. PRESIDENTS BUSINESS AND STAFF REPORTS**

1. Administrator Leonard and present Department Heads gave a summary of the weekly report.

**F. CONSENT AGENDA**

1. Approve the minutes of the following Village Board Meeting: 01/16/2023.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following Operator License:

Angela Nitschke-Permanent-GPM Investments  
1132 Fond du Lac Ave.  
Oshkosh, WI

Brianna Galle- Permanent-GPM Investments  
1210 Magnolia Ave.  
Fond du Lac, WI

Karen Kikkert- Permanent- GPM Investments  
175 S National Ave #15  
Fond du Lac, WI

Motion to approve by Price, second by Hornung. 5 ayes. Motion carries.

**G. ADMINISTRATIVE**

1. The Board discussed amendment to the agreement for providing of emergency medical services in the Village of North Fond du Lac, a portion of the town of Fond du Lac, the Town of Friendship, the Town of Eldorado, and the Town of Lamartine in Fond du Lac County, Wisconsin.

Motion to approve by Hornung, second by Duffy. 5 ayes. Motion Carries.

2. The Board discussed the list of projects for the use of State and Local Fiscal Recovery Funds (SLFRF) prepared by staff. Leonard explained that the Village recently paid the invoice for the new website design. Leonard has been filling out some questionnaires and will be uploading photos for the new website and expects it to go live by July 1. Leonard also recently met with a consultant along with DPW Director Vis to discuss the municipal building. Leonard will be asking for 3 levels of proposals to look at remodels to the municipal building. The first will

include redesign of the front lobby and court window area, the main hallway and the public bathrooms. The second will include the redesign of the administrative offices. The third will look at the entire municipal building.

Vis and Leonard also met with a consultant to discuss the Prospect Avenue corridor and the intersection of McKinley and Prospect. Staff will bring the items back for discussion when the proposals are provided.

3. The Board discussed the use of Fond du Lac County sales tax funds. Leonard noted that the Village designated the \$35k to the Village pool in 2022 and recommended the same for 2023.

Motion to approve by Price, second by Duffy. 5 ayes. Motion Carries.

4. The Board discussed the addition of a new Investigator position to the North Fond du Lac Police Department. Chief Pautsch presented the information and the need for the position. Duffy asked how the position would be funded and how the levy limit would be affected. Leonard noted that the existing 2023 adopted budget had enough surplus to cover most of the expense and that the levy limit would still be attainable through our debt service amounts available. Duffy also asked if this would alleviate patrol staff from investigative duties. Pautsch explained that patrol would still be involved in the initial steps. Will asked if training would be required for the new hire, or if they expected to find someone with training. Pautsch said it depended, but would likely need some training. Price mentioned that some of the data presented was concerning to her and wondered if we could do more for prevention of some of the crime categories and asked to be given the data on a more normal basis. Pautsch responded that these crime rates are in line with state averages and also that due to the current technology, he suspects more criminals are being caught and that has something to do with the increase. Leonard said the next steps would be to put together actual budget amounts and details on the levy limit and expenditure restraint. Staff will prepare the information for the next Board meeting.
5. The Board discussed the promotion of John Brodie to Assistant Certified Plant Operator. Vis stated that Brodie meets all of the qualifications and is spending most of his time in the utilities and this was included in the proposed 2023 budgets.

Motion to approve by Hornung, second by Price. 5 ayes. Motion carries.

6. The Board discussed the hiring of Brian Goldapske as Mechanic. Vis stated that Goldapske meets all of the qualifications and is currently working in the role.

Motion to approve by Streetar, second by Duffy. 5 ayes. Motion carries.

## **H. CLOSED SESSION**

President Streetar announced that they would wait until all Board members were present to do the Administrator Performance Review as Will was attending remotely for tonight's meeting. The date was tentatively set for April 3, 2023.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - a. Village Administrator Performance Review.

## **I. UNFINISHED BUSINESS**

## **J. NEW BUSINESS**

1. Duffy asked for the hiring and promotion policy to be placed on a future agenda for discussion.

## **L. ADJOURNMENT**

A motion was made by Price with a second by Hornung to adjourn at 7:52P.M.- 5 ayes.

Respectfully submitted,

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Michael Streetar, Village President

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Nick Leonard, Village Administrator