

# OFFICIAL MINUTES – MEETING OF March 16, 2020

## Village of North Fond du Lac – BOARD OF TRUSTEES

### Board Present

Mike Streetar – President  
Chuck Hornung- Trustee  
Ann Price- Trustee  
Mike Will – Trustee

Randy Stutz-Excused

### Staff Present

Nick Leonard- Administrator  
Darren Pautsch – Police Chief  
Mitch Vis- Project Manager  
Conni Killian-Ritchie- LMC Administrator  
Darrin Parsons – Dir. Of Public Services  
Heather Wegner- Library Director

Others present: Warner-1010 Bechaud Ave, Rennert-102 Polk St, Emmer-101 Polk Street

### **A. ROLL CALL OF OFFICERS**

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, and Will present. Stutz excused.

### **B. PLEDGE OF ALLEGIANCE**

### **C. CITIZENS PARTICIPATION**

### **D. ANNOUNCEMENTS**

### **E. RESOLUTIONS**

1. The Board discussed Resolution R-06-2020 a preliminary resolution declaring intent to levy special assessments under municipal (police) power pursuant to Wis. Stat. 66.0703. Polk Street- Chapman Ave to Mosher Creek. Motion to approve by Hornung, second by Price. 4 ayes, Stutz excused. Motion carried.

### **F. PUBLIC HEARING**

1. The Board adjourned to public hearing at 6:04pm for Special Assessment for Public Improvements to Polk Street. (Published and Posted March 6, 2020). Ray Emmer, 101 Polk St asked about the language in the resolution and also asked to make sure he was only paying for his frontage of his lot. Jeff Warner, 1010 Bechaud Ave asked if this was just for Polk St. Leonard informed the residents that the plans for the construction are available. Leonard also explained this will be a 2 year project and gave a brief overview of the project plans. After calling for public comment 3 times, Streetar ended the public hearing at 6:20pm and returned to open session.

### **G. PRESIDENTS BUSINESS AND STAFF REPORTS**

1. Department heads reported updates on operations and activities.

### **H. CONSENT AGENDA**

1. Approve the minutes of the following Village Board Meeting: 3/02/2020
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.  
Motion to approve by Will, second by Price. 4 ayes, Stutz excused. Motion carries.

### **I. ADMINISTRATIVE**

1. Administrator Leonard gave an overview of the change in operations the Village has started based on the COVID-19 pandemic. Leonard explained how the Village is keeping staff separated as much as possible and that they have started preparing for remote access to computers for employees. Leonard also informed the Board of the closing of the Community Center and Village Parks. He also informed the Board that at this time we are strongly promoting residents to not come to the Village office for normal business and that there are options provided for residents to take care of most things online or through the mail. Chief Pautsch informed the Board of what his department is doing in response to COVID-19. The Police Department will no longer be doing ride alongs, tours, or responding to ambulance calls unless needed. The Police Department will also not be entering homes unless needed. The Village staff is also limiting contact with other departments. Trustee Will asked about the cleaning of the building with the EMS being segregated. Leonard explained

that the DPW will be cleaning the Municipal Building. Parsons explained that PSC has issued orders to not shut off water to residents at this time.

2. The Board discussed proceeding with the Polk Street project as described and estimated in the report subject to final approval in the final resolution. Motion to proceed by Streetar, second by Will, 4 ayes, Stutz excused. Motion carries.

## **J. RESOLUTIONS**

1. The Board discussed Resolution R-05-2020 a resolution granting a special use permit to construct a wireless communication facility located at 1130 Prospect Avenue on Fond du Lac County Tax ID Parcel V05-16-17-32-08-002-00. Motion to approve by Price, second by Hornung, 4 ayes, Stutz excused. Motion carried.
2. The Board discussed Resolution R-07-2020 a resolution proclaiming Arbor Day. Motion to approve by Hornung, second by Will, 4 ayes, Stutz excused. Motion carried.

## **K. COMMUNICATIONS**

## **L. NEW BUSINESS**

## **L. ADJOURNMENT**

A motion was made by Price with a second by Hornung to adjourn at 6:50PM- 4 ayes, Stutz excused.

Respectfully submitted,

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Michael Streetar, Village President

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Nick Leonard, Village Administrator