

OFFICIAL MINUTES – MEETING OF SEPTEMBER 19, 2022
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
John Duffy- Trustee
Chuck Hornung- Trustee
Ann Price – Trustee
Mike Will-Trustee

Staff Present

Nick Leonard- Administrator
Darren Pautsch-Police Chief
Jake Flaherty-EMS/Fire Chief
Mitch Vis- Director of Public Works
Kris Ruch-Deputy Treasurer
Conni Killian-Ritchie-Court Administrator
Heather Wegner- Library Director

Others Present: Brandon Switz

A. ROLL CALL OF OFFICERS

Streetar called the meeting to order at 6:00 PM. Duffy, Hornung, Streetar, Price and Will present.

B. PLEDGE OF ALLEGIANCE

C. CITIZENS PARTICIPATION

D. ANNOUNCEMENTS

1. The Board announced 15 years of service for Laurie King. The Board thanked Laurie for her service to the Village.

E. PRESIDENTS BUSINESS AND STAFF REPORTS

1. Administrator Leonard and present Department Heads gave a summary of the weekly report.

F. CONSENT AGENDA

1. Approve the minutes of the following Village Board Meeting: 08/29/2022.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator's licenses:

David Edwardson-Permanent-Dollar General
44 Robin Drive
N. Fond du Lac, WI

Motion to approve by Price, second by Duffy. 5 ayes. Motion carries.

G. ADMINISTRATIVE

1. Administrator Leonard gave the Board an explanation on the possible use of SLFRF funds for the website design. Leonard has been working with a number of different companies to obtain proposals. Leonard recommended Revize. The cost would be \$11,600 for the first year and \$3,100 annually. Price asked if the new site would save staff time. Leonard said it would save a little of time.
2. Brandon Switz presented the Board with a plan for decorating and lighting Optimist Park from late November until January 1. The plan included holiday lighting the pavilion and paths. The plan would require the DPW to plow the parking lot and committee members would take care of clearing the paths and everything else involved. Switz has talked to the neighbors in the area and did not get any negative feedback. They would like to have the lights on from dusk until 9:00pm, but would adjust if the Village had concerns. There were also possibilities of some events that would allow pets in the park. Streetar said he was not in favor of allowing pets. The main event would be allowing residents to walk through the decorated park. Duffy asked if the bathrooms could be heated and opened and staff will investigate this. Duffy also asked if security cameras could be looked at for the park. Hornung mentioned that this is a start, but there are many more ideas that this could expand to in the future.

Duffy made a motion to allow Optimist Park to remain open for the decorated park event

as presented by Switz, second by Hornung. 5 ayes, motion carries.

3. The Board reviewed the Lakeside Municipal Court and Spillman Library proposed budgets for 2023. Court Administrator Killian-Ritchie explained the slight changes to the Court budget and explained the addition of some jurisdictions for 2023.

Library Director Wegner gave an overview of the proposed changes to the Library budget. Wegner also mentioned the need to maybe increase the materials budget for next year as costs have increased. After discussion with the Board, it was agreed to increase the materials budget from \$17,600 to \$18,200. The Board also agreed to increase the Village levee amount by 3%.

4. The Board reviewed the Public Works CIP. Director Vis highlighted the items in the CIP. Vis also explained that the Community Center parking lot will have to wait until next year as the contractors don't have any availability the rest of this year.

H. RESOLUTION

1. The Board discussed Resolution R-19-2022, a resolution authorizing the designation of ARPA funds to provide \$12,000 for a contract to redesign and host the Village, Police Department and Lakeside Municipal Court websites. Leonard explained the website redesign and costs associated with it as discussed in item 1 in administrative items.

Motion to approve R-19-2022 by Hornung, second by Price. 5 ayes. Motion carries.

I. CLOSED SESSION.

A motion was made by Price with a second by Duffy to go into closed session at 8:01 PM.

Roll call: Duffy-yes, Hornung-yes, Streetar-yes, Price-yes, Will-yes.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. IAFF Union contract.

A motion was made by Streetar with a second by Hornung to return to open session at 9:18 PM.

Roll call: Duffy-yes, Hornung-yes, Streetar-yes, Price-yes, Will-yes.

J. UNFINISHED BUSINESS

K. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price with a second by Duffy to adjourn at 9:18 P.M.- 5 ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator