

OFFICIAL MINUTES – MEETING OF December 19, 2022
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
John Duffy- Trustee
Chuck Hornung- Trustee
Ann Price – Trustee
Mike Will-Trustee

Staff Present

Nick Leonard- Administrator
Darren Pautsch-Police Chief
Jake Flaherty-EMS/Fire Chief
Mitch Vis-Director of Public Works
Conni Killian-Ritchie-Court Administrator
Kris Ruch- Deputy Treasurer

A. ROLL CALL OF OFFICERS

Streetar called the meeting to order at 6:00 PM. Duffy, Hornung, Streetar, Price and Will present.

B. PLEDGE OF ALLEGIANCE

C. CITIZENS PARTICIPATION

1. Ayden Fowler, 436 Harrison Street and President of the Student council at Horace Mann, asked the Board to place on the agenda at a future meeting to discuss the intersection of McKinley St. and Prospect Avenue. Ayden said there have been some accidents there and asked the Village to consider looking to make changes. Administrator Leonard explained that there has been some discussion about this intersection recently and that he will be meeting with School Superintendent Matt Mineau in early January to discuss this along with some other parking/crosswalk issues. Leonard also explained that they are considering hiring a consultant to assess the possibilities with this intersection later on in the agenda under item G(1).

D. ANNOUNCEMENTS

E. PRESIDENTS BUSINESS AND STAFF REPORTS

1. Administrator Leonard and present Department Heads gave a summary of the weekly report.

F. CONSENT AGENDA

1. Approve the minutes of the following Village Board Meeting: 12/05/2022.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following Operator License:

Lisa Bartell-Permanent-RStore (Stretch)
295 Doty Street
Fond du Lac, WI

Motion to approve by Will, second by Price. 5 ayes. Motion carries.

G. ADMINISTRATIVE

1. The Board discussed the list of projects for the use of State and Local Fiscal Recovery Funds (SLFRF) prepared by staff. The Board at this time will continue to discuss the projects and staff will continue to research costs associated with all projects. Leonard explained that Trustee Will suggested the use of this money to hire a consultant to look at the traffic concerns at McKinley and Prospect. Leonard also mentioned that there are many options out there including the possibility of making Prospect Avenue a single lane of traffic in either direction with center turn lanes and bike lanes. Leonard explained that this might be part of the solution, but they would need to look at all options and traffic flow. After discussion, the Board directed Leonard to put a placeholder of \$50k on the list for a consultant.

H. CLOSED SESSION

A motion was made by Price with a second by Hornung to go into closed session at 6:35 PM.
Roll call: Duffy-yes, Hornung-yes, Streetar-yes, Price-yes, Will-yes.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

a. Job descriptions and wage discussion.

A motion was made by Hornung with a second by Price to return to open session at 7:06 PM.
Roll call: Duffy-yes, Hornung-yes, Streetar-yes, Price-yes, Will-yes.

I. ADMINISTRATIVE

1. The Board discussed the job description and new position of Receptionist-Office Assistant II-Deputy Clerk. Leonard explained that the Deputy Clerk addition will include helping with elections and licensing.

Motion to approve by Will, second by Price. 5 ayes. Motion carries.

2. The Board discussed the promotion of Tami Stettbacher to Receptionist-Office Assistant II- Deputy Clerk. Kris Ruch made recommendation to promote Tami to this position as she has been already doing much of this work and continues to take on new tasks related to this position.

Motion to approve by Hornung, second by Duffy. 5 ayes. Motion Carries.

J. ORDINANCE

1. The Board discussed Ordinance O-03-2022, an ordinance amending North Fond du Lac Municipal Code Chapter 16.09(3)(a) Parking Prohibited. Leonard explained the no parking zone proposed on Harrison Street to assist in the new development. This will allow the semi traffic more room to enter and exit the new site. First reading only.

K. UNFINISHED BUSINESS

L. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price with a second by Duffy to adjourn at 7:10 P.M.- 5 ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator