

PROJECT MANAGER

Village of North Fond du Lac

The Village of North Fond du Lac, (Population 5378) **is accepting applications for the position of Project Manager.** This position is responsible for managing the planning, engineering, coordination and supervision of all public works projects as well as mapping updates and record maintenance. This position will act as the liaison between the Village, residents and contractor during the construction of all public works projects and contracts. This position reports directly to the Director of Public Works. This highly responsible position is involved in the planning and management of all projects for the public works, water and wastewater departments for the Village. The work includes the formulation of project budgets, preparation and administration of the Public Works Capital Improvement Plan. The incumbent will perform important tasks such as preparing assessments and organizing public informational meetings. Desired Qualifications: An Associate's degree in a related field; considerable experience in the public works field or in street, sewer, and water construction; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities. Position is subject to pre-employment and random drug/alcohol screening, and must pass pre-employment physical and work steps procedure. The ideal candidate shall be a self-starter who is able to work well with others and will also possess excellent oral and written communication. A complete job description is available in the application packet.

Application forms available from the Village of North Fond du Lac Municipal Office, 16 Garfield Street. North Fond du Lac, WI 54937 (920)929-3765, or on the Village of North Fond du Lac website NFDL.org

This position will remain open until filled.

All applications contain Authorization for Release of Information and must be notarized.

Depending on Qualifications, \$62,000 start, with full benefits.

The Village of North Fond du Lac is an Equal Opportunity Employer