



STORM WATER LATERAL REQUEST FORM

Please completely fill out form below. Application must be turned into the Director of Engineering and Planning by June 1 of the year in which you wish to apply for lateral installation. You will receive a response to your request by July 15. If you have any questions about the application, please call 920-929-3765.

PROPERTY ADDRESS:	OWNER NAME:	DATE:
PHONE NUMBER:	LATERAL REQUEST YEAR:	

Do you currently have existing drains or drain lines installed on your property?

YES NO

If NO, do you plan to install drains or drain lines on your property?

YES NO

EXPLANATION OF DRAINAGE:

SKETCH OF PROPERTY AND PROBLEM AREAS:

Please complete form and mail or return to:

Email to:

**Project Manager
 Village of North Fond du Lac
 16 Garfield Street
 North Fond du Lac, WI 54937**

-OR-

projects@nfdl.org

7.02 Storm Water Laterals

In an effort to help alleviate drainage issues on private property, the Village of North Fond du Lac will provide storm sewer laterals to property lines based on the following criteria:

(1) There must be a Storm Water Lateral Request Form completed and delivered to the Director of Engineering and Planning prior to May 1 of any year in which the applicant is requesting the installation of a lateral. This deadline may be extended if not enough requests are received as determined by the Director.

(2) The Director will rate the applications received based on many factors including, but not limited to: overall need, financial impact, storm sewer availability, number of properties involved, street condition, cause of the problem, etc.. The Director shall rate each application by July 1 of each year and determine which laterals will be installed based on the budgeted amount in the Storm Water Utility for such work.

(3) The Director shall notify all property owners that submitted applications on whether or not their request was chosen to be completed in the current year by July 15.

(4) The laterals will be installed by October 1 of the year in which the Director chooses the laterals to be completed. Those laterals not chosen for the current year budget, can reapply the following year by May 1, but must submit an application for the following year.

(5) In the event that the lateral work requires a catch basin immediately behind the public sidewalk, the property owner will be responsible for the cost of the catch basin. The property owner must pay for the catch basin prior to the Village starting the installation of the lateral. Likewise, if the lateral request is for a drain tile connection from the private property, the private property drain tile must be contracted or started prior to the installation of the lateral.

(6) The Director will determine whether to use Village staff, or to hire a private contractor to install the laterals.

(7) Sidewalks and driveway approaches removed or damaged due to the installation of a storm water lateral shall be replaced as per section 8.01(4) of the Village of North Fond du Lac Operating Policies as it relates to street reconstruction.

(8) There will be no charge to the property owner for the installation of the storm water lateral to the property line.