

OFFICIAL MINUTES – MEETING OF MAY 7, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Mike Will – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Engineering & Planning
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief

Others: John Rader – Baker Tilly
Cameron Sawyer – Baker Tilly

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Streetar, Price, King, and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS:

1. Mike Will gave a run-down of the North Fondy Fest events set for Saturday June 16th. The event will start at 4:30 with a pulled pork dinner. Only 100 dinners will be available. There will not be any parade or run walk. Bands will be playing starting at 4:30. A softball and bag toss tournament will be held. Raffle tickets are available at various locations in the Village.
2. Mike Streetar reminded the audience that the annual mail carrier blue bag food pantry collection will be held this weekend.

E. PUBLIC HEARING.

1. Adjourn to Public Hearing. Public hearing for Ordinance O-2018-04 an Ordinance Establishing a Municipal Court.
Mike Streetar called the public hearing to order at 6:04 PM. After three calls for comments with no one commenting, Mike Streetar closed the public hearing at 6:05 PM.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Library – Heather Wegner – Chuck read a number of announcements from Heather. Staff has been working on the Summer Reading Program. Hanna is wrapping up the school year Story Time schedule with a Tea Party next Thursday & Friday. Staff will be promoting the library with school visits May 14th – 18th. The book club for On Track Readers will discuss *LaRose* by Louise Erdich. The Library will be closed for Memorial weekend on Saturday through Monday. Summer hours will begin on Saturdays for the summer months. The new Facebook review “Reliable Reader Review” is going well. The first post has been reviewed 500 times. The second post over 700 times.
2. Administrator – Chuck Hornung – Chuck reported on the Board of Review being held this week. He has started the process of the annual license renewals. He is also introducing the iPad as a means to provide the board budgets to the Village Board members at tonight’s meeting.
3. Police Chief – Darren Pautsch – Darren noted that the annual Drug Drop was held on April 28th. The Village maintains a drug drop outside the PD window allowing drugs to be dropped out during normal business hours. In the last six months, 78 pounds have been collected. PD staff completed the Spring Shoot last Monday. One of the two squads on order has been delivered and is back in service. Darren is expecting the second squad next week. After this last squad is delivered, all the squads will be of the SUV style. Darren has held Chief’s interviews with two candidates. Background checks are now being completed.

4. Fire Chief – Jake Flaherty – Jake reported that the “Stop the Bleed” program is growing fast. The NFDL School District is ordering kits. Two students from Horace Mann High School have signed up as cadets for the department. The Association will be selling raffle tickets in the near future. Drawings will be held in October. The Fire Department rescued several ducklings from a storm drain. They also received a drone rescue request. The Fire Department visited the Sunbelt Company on Rolling Meadows Drive to create an evacuation and disaster plan. The NFDL Fire Department will be working with the Van Dyne Fire Department for a live burn training. The Department is also working with the NFDL School District to become educated on how to interact with autistic people. A very nice email was sent to the Village complimenting the department for this initiative.
5. Nick Leonard – Nick reported on a Phase II report that documented the results of testing on the Zoch property in TID #2. The overall report was good news. The next steps are to work with the DNR to identify the necessary steps to have the property taken off their open list of potential contamination sites. The Indiana Ave. project is in the landscaping phase. After the landscaping is done, the road surface will be installed. The last rain event was over 6 inches. The Village fared well with a few flooded basements. Mike Will asked what can be done with the flooding on Prospect Avenue by Floods Mobile Home Park. Nick said there isn’t much that can be done with restricted flow across Prospect Avenue and the flow to the East. The condemnation of 1011 Wisconsin is continuing to proceed with eventual razing of the structures. A letter has been sent to the owner of the old convent across from Presentation Church. They have been told they cannot continue to live there until modifications are made to conform with building codes.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: April 23rd, 2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

4/30/2018	
General Fund:	\$23,013.20
Outdoor Rec.	\$.00
Library Fund	\$597.73
EMS Fund	\$1,011.99
Capital Projects	\$.00
Water Department	\$6,562.22
Wastewater Department	\$9,377.11
Community Dev. Authority	\$.00
Storm Water Fund	<u>\$2,572.63</u>
	\$43,134.88
05/07/2018	
General Fund:	\$151,757.94
Outdoor Rec.	\$.00
Library Fund	\$345.50
EMS Fund	\$36.68
Capital Projects	\$699.00
Water Department	\$24.88
Wastewater Department	\$24.88
Community Dev. Authority	\$.00
Storm Water Fund	<u>\$22361</u>
	\$152,910.50

A motion was made by Mike Will with a second by Ann Price to approve the consent agenda. Questions were asked on the American Family Claim, Airing, California Contracts, and the TB Test invoices. All ayes.

H. ADMINISTRATION:

1. Discussion and possible action on approving the 2017 financial report presented by Baker Tilly representatives. John Rader from Baker Tilly presented the 2017 Financial Report. Each page of the report was explained. The overall opinion was that the Village is very financially sound. A motion was made by Keith King with a second by Mike Will to approve the 2017 financial report. All ayes.
2. Discussion and possible action on the issue of two Village Board members on the Library Board. Chuck started the discussion with explaining the options. The consensus was that the board preferred having the Village Board appointed member of the library board be the voting member. Mike Will who is a Village Board member and is the appointed County representative was OK with this and was willing to be a non-voting liaison representative from the County. Chuck will contact the County Executive to see what action is necessary for this to happen.
3. Discussion and possible action on approving moving forward with iPads for the Village Board. Several Village Board members expressed their approval of moving ahead with replacing the paper packets with iPads. Mike Streetar asked if the NFDL School District was contacted to see if there is any cost savings with working with the district. Chuck will contact Aaron. A motion was made by Mike Will with a second by Ann Price to proceed with the iPad solution pending conversations with the School District. This motion included providing iPads for all board members and those required to attend the board meetings which included Administrator, Police Chief, Fire Chief, and Director of Engineering and Planning.
4. Discussion and possible action on approving the position of Safety Officer for the Fire /EMS Department. Jake started the discussion explaining the reason for the position. This position would ensure that the firefighters were exercising proper techniques during training and response calls. Mike Will asked why the current officers weren't already ensuring the safety of the firefighters. Jake responded by saying that the Safety Officer would implement programs and training on safety. He also said that officers on a fire scene may not always be in a position to observe the firefighter's actions. Mike Will said he was not ready to approve this. Mike Streetar agreed and felt the current officers should have this responsibility. Keith King supported the position. Ann Price was leaning to not approve and asked Jake to convince her. Jake went through a couple scenarios on what the Safety Officer would do. A motion was made by Keith King to approve the Safety Officer position. Due to a failure of a second on the motion, the motion failed. Ann asked Jake if he would support the position without the stipend. Jake felt the extra duties justified the stipend. Jake is taking on this responsibility now.

I. COMMUNICATIONS: (None)

J. UNFINISHED BUSINESS: (None)

K. NEW BUSINESS:

1. Mike Streetar thanks those who attend the Friendship Learning Center dedication ceremony. It was a good showing for the Village. He also asked that all meeting notices be sent to the Village Board members.
2. The Board discussed the upcoming trustee interviews. The date was set for Wednesday the 16th starting at 7:00 PM.

L. OLD BUSINESS: (None)

M. ORDINANCES.

1. Discussion on Ordinance O-2018-04 an Ordinance Establishing a Municipal Court. With no additional discussion, a motion was made by Keith King with a second by Ann Price to approve O-2018-04, Roll call: (Keith King – Yes) (Ann Price – Yes) (Mike Streetar – Yes) (Mike Will- Yes)

N. ADMINISTRATION.

1. Discussion on review of the Personnel Policy Manual. Chuck update the board on the status of the personnel policy manual review. The first chapters were included with this meeting's packet. Several options were discussed as to how the board wanted to review and discuss the proposed revisions. The final consensus was to review it at the second meeting of the month as the last agenda item.

O. ADJOURNMENT:

A motion was made by Ann Price with a second by Keith King to adjourn at 7:37 PM All ayes.

Respectfully submitted,

Michael Streetar Village President

Chuck Hornung, Village Administrator