

MECHANIC / CREWPERSON

Village of North Fond du Lac

JOB SUMMARY

A position in this class performs a wide variety of maintenance and repair functions on gasoline and diesel equipment and vehicles, electric motors and specialized maintenance equipment for the Village of North Fond du Lac.

DESCRIPTION OF WORK

Distinguishing Characteristics

The primary responsibility of this class involves performing skilled work in the maintenance and repair of a variety of vehicles and equipment. Such work includes preventative maintenance, service, fabrication and repairs to cars, trucks, tractors, loaders, rollers, street sweepers, and electrical equipment. The work also involves performing all the duties of a Public Works Crewperson III. The incumbent works under the general supervision of the Public Works Superintendent.

Examples of Work

NOTE: This listing of typical duties is intended to be illustrative only and does not include all of the tasks performed by the position.

- Inspects/diagnose vehicles and equipment for mechanical defects and determines the nature and extent of needed repairs by visual inspection, road tests, and diagnostic equipment.
- Repairs automotive equipment by adjusting, rebuilding, welding/fabricating, or replacing broken, worn, or damaged mechanical parts.
- Repairs electrical equipment such as generators, ignition systems, and starters.
- Installs and repairs accessories such as radios, heaters, mirrors, and wipers.
- Changes tires and repairs flat tires.
- Does body work and painting.
- Services, fuels, lubricates and washes vehicles and equipment.
- Orders and inventories parts and makes arrangements for outside mechanical services.
- Maintains detailed records of the time and materials used in each job.
- Performs welding and soldering and uses lathes, sharpeners, and drill presses.
- Performs all the duties of a street crewperson on an as-needed basis.
- Performs other related duties as required.
- Aids Director with projecting equipment replacement schedule.

Working Conditions

Works in normal shop setting and under field conditions; some overtime required; subject to 24-hour emergency call-in; exposure to extreme weather conditions; requires heavy lifting and strenuous physical activity.

REQUIREMENTS OF WORK

Knowledge of

- Methods, materials, tools, and techniques used in the repairs and maintenance of a variety of automotive and mechanical equipment.
- Operating principles of gasoline and diesel engines.
- Occupational hazards and standard safety precautions necessary in the work.
- Principles and methods of welding.

Ability to

- Diagnose, locate, and correct defects in complex automotive and mechanical equipment.
- Perform skilled work in maintaining and repairing gas and diesel powered vehicles and equipment.
- Interpret and work from charts, technical manuals, diagrams and use of internet to download schematics.
- Utilize and care for power and hand tools and specialized equipment used in automotive and mechanical repair work.
- Maintain detailed records.
- Communicate effectively in oral and written form.
- Establish and maintain effective working relationships with fellow employees and the general public.

Desired Qualifications

Graduation from high school and completion of a full-time training program in automotive or diesel mechanics;

- Several years of experience in the maintenance and repair of cars, trucks, and heavy motorized road equipment; or any equivalent combination of training and experience which provides the required knowledge, skills, and abilities.
- Possession of a valid Commercial Driver's License.
- Ownership of mechanic's tools.

Pay grade

- Pay Grade 10 on the Public Works/Police Admin Compensation Plan.
- Depending on Qualifications, \$49,000 - \$57,000, with full benefits.

Position is subject to pre-employment and random drug/alcohol screening, and must pass pre-employment physical and work steps procedure. The ideal candidate shall be a self-starter who is able to work well with others.

Application forms available from the Village of North Fond du Lac Municipal Office, 16 Garfield Street. North Fond du Lac, WI 54937 (920)929-3765, or on the Village of North Fond du Lac website NFDL.org

This job posting will remain open until the job is filled. All applications contain Authorization for Release of Information and must be notarized. The Village of North Fond du Lac is an Equal Opportunity Employer