

OFFICIAL MINUTES – MEETING OF JULY 02, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Mike Will – Trustee
Randy Stutz – Trustee

Staff Present

Chuck Hornung – Administrator
Nick Leonard – Dir. Engineering & Planning
Darren Pautsch – Police Chief
Jake Flaherty – Fire Chief
Darrin Parsons – Dir. Of Public Services

Others: Laurie King

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Streetar, King, Price, Will and Stutz present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Employee Recognition. Streetar announced 10 years of service to the Village for both Heather Wegner and Mitch Vis and thanked them for their service. Streetar also presented a plaque to Chuck Hornung thanking him for his 10 plus years of service to the Village and congratulating him on his retirement. Chuck thanked the Village Board and staff.
2. Library – Nick Leonard read a report from Heather Wegner – The library concluded the third week of the summer reading program. They have had 284 children 41 teens and 222 adults participate. A big thank you to the NFDL Optimist for their \$500 donation to the program providing a free book to the children participating in the program. The library will team up with the school to host a summer reading presentation at Bessie Allen on July 25, 2018.
3. Administrator - Chuck Hornung – Chuck announced that the engraved stone will be placed on the corner of Prospect and Winnebago. Stuart's Landscaping will be there right away to start landscaping and putting in the retaining wall. Last week the absentee ballots were mailed out. Chuck continues to go through his files to help Nick Leonard transition into the Administrator role.
4. Police Chief – Darren Pautsch – Darren made a final offer of employment to Joel Jaeger and Joel will start with the Village on July 17. The Police and Fire Commission met Thursday and accepted the resignation of Jake Eagan who is starting a new job with the Oconomowoc Lake PD and approved the hiring of Joel Jaeger. They have also been working on some issues with MDC and Arbitrator cameras. There have been a rash of car entries, Darren reminded listeners to lock their vehicles when they are not around the vehicles. There was also a group of teenagers that jumped the fence at the pool in the middle of the night and swam in the pool. There were 9 citations issued for trespassing and curfew violations.
5. Fire Chief – Jake Flaherty – Jake informed the Board on the mock disaster being held at the pool on July 11th at 6:30PM and they are also including the Backpack Buddies food drive to the event. Citizens are encouraged to attend and bring food to donate that is listed on the flyer. Jake also mentioned that the Fire Department assisted on an incident in Ripon. They are also moving forward with 4 applicants for part time staffing for 502. Jake mentioned that we will be discussing the transport service at the August 6th meeting. The tornado sirens in the County are working on a new notification system that is

more localized for tornado warnings. Jake mentioned that all of our sirens are in good working condition.

6. Director of Public Services – Darrin Parsons – Darrin mentioned that the DPW crew has been out painting crosswalks and center lines as they do every 2 years. Darrin has been putting together the Consumer Confidence Report of the Village water system. Mitch Vis is working on the street and parking lot overlay specifications and will be bid soon.
7. Mike Stretar asked about the park benches placed at Village Park and Nick Leonard mentioned that a couple approached him about donating the benches. The couple did not want any recognition, but they purchased 4 benches and the DPW poured concrete and installed them.

F. PUBLIC HEARING:

1. Will motioned to recess to public hearing 2nd by King all ayes. Stretar opened the public hearing at 6:13PM for Ordinance O-2018-08 an ordinance amending section 21.02 (6)-mobile homes, trailers, boat, snowmobiles, semis, buses. Stretar asked for public comment 3 times, hearing none, Stretar closed the public hearing at 6:14PM.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meetings: 06/18/2018 and 06/28/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

General Fund:	\$68,301.10
Outdoor Rec.	\$1,578.53
North Fondy Fest	\$4,120.05
Library Fund	\$425.06
EMS Fund	\$4,781.50
Capital Projects	\$ -
Water Department	\$10,002.81
Wastewater Department	\$590.39
Community Dev. Authority	\$17.27
Storm Water Fund	<u>\$756.18</u>
	\$90,572.89

3. Approve the following operator's license:

Dawn Kabitzke – Permanent – Rumours
632 Minnesota Ct
North Fond du Lac, WI 54937

A motion was made by King with a second by Price to approve the consent agenda. Some questions were asked in regard to some vehicle repairs. All ayes.

H. ADMINISTRATIVE:

1. Discussion on the Human Resources Policy Manual. The Board discussed updates and changes to the Policy starting at chapter 13. Will asked about 13.04 group of employees, no change, Price asked about 13.07 "entitled" possible change to "allowed" - staff will research, Price asked about 14.09 IRS taxable income, staff will review. Stretar asked about enforcing the new smoking policy. The Board discussed the meal reimbursement amounts and decided to leave them as proposed. The group talked about the proposed longevity amounts and ultimately had a consensus to keep the longevity as it has been at \$1/month and \$25/year for paid on-call. Will asked about the part-time prorated benefits and the Board agreed with the proposal. Will asked about the Duty Disability and staff will research. Will questioned why the EMS staff have a different scale for vacations. Flaherty explained it to the Board-keep as proposed. The Board discussed the sick leave payout and asked staff to put together a graduated pay out example to bring back to the Board and also try to look at the fiscal

impact. The Board discussed the funeral leave and decided to leave it as it was prior to the proposal by consensus. King also asked to add a fund to the budget for flowers for when an employee's family member dies. The rest of the Board did not want to add that to the budget.

I. RESOLUTIONS:

1. Discussion and possible action on approving resolution R-08-2018, a resolution designating authorized designees to make payments or withdrawals from Village accounts. Motion to approve by Stutz, second by Will- all ayes.

J. ORDINANCES:

1. Discussion and possible action on Ordinance O-2018-08 an ordinance amending section 21.02 (6)- mobile homes, trailers, boat, snowmobiles, semis, buses. (Second Reading) Motion to approve by Will, second by Price- Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.
2. Discussion and possible action on Ordinance O-2018-09 an ordinance amending section 16.01-Pool Parking Lot. (Second Reading) Nick summarized the need for keeping the pool parking lot for pool use only year round. Chuck explained that the school also would be in favor of this. King recognized that the neighbors shouldn't be allowed to use the parking lot for personal use. Chief Pautsch explained that the Police Department does receive several complaints a year from residents about this. Motion to approve by King, second by Stutz. Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

K. COMMUNICATIONS: (None)

1. Streetar and King both thanked Chuck Hornung for his help and service to the Village and wished him luck in his retirement.

L. UNFINISHED BUSINESS: (None)

M. NEW BUSINESS:

N. OLD BUSINESS: (None)

O. CLOSED SESSION.

A motion was made by Keith King with a second by Will to go into closed session at 7:37 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Staffing

A motion was made by Randy Stutz with a second by Mike Streetar to go into open session at 8:27 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

P. ADMINISTRATIVE:

1. Discussion and possible action on approving the Village of North Fond du Lac Organizational Chart. Motion to approve by Streetar, second by Price- all ayes.

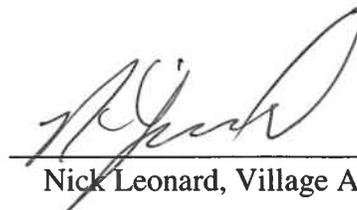
Q. ADJOURNMENT:

A motion was made by Randy Stutz with a second by Keith King to adjourn at 8:29 PM- all ayes.

Respectfully submitted,



Michael Streetar Village President



Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JULY 16, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Keith King – Trustee
Ann Price – Trustee
Mike Will – Trustee
Randy Stutz – Trustee

Staff Present

Jake Flaherty – Fire Chief
Darrin Parsons – Dir. Of Public Services

Others: Chuck Hornung, Jackie Jurkowski

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Stretar, King, Price, Will and Stutz present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: Jackie Jurkowski gave an update to the board about he Library Board and invited Village Board members to attend.

D. ANNOUNCEMENTS: Stretar let the Board and staff know that they were invited to the FLC construction tour on July 23 at 6:00pm.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads gave weekly updates to the Board.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 07/02/2018.

2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

General Fund:	\$158,711.88
Outdoor Rec.	\$
North Fondy Fest	\$1,280.00
Library Fund	\$1,350.75
EMS Fund	\$2,078.80
Capital Projects	\$5,946.00
Water Department	\$42,372.80
Wastewater Department	\$92,672.07
Community Dev. Authority	\$1,070.48
Storm Water Fund	<u>\$536.87</u>
	\$306,019.65

3. Approve the following operator's licenses:

Natalie Olsen – Permanent – Dollar General
14 Hummingbird Ct
North Fond du Lac, WI 54937

Andrea Wilke-Renewal-Charlies
285 Superior St
Fond du Lac, WI 54935

Ashley James – Permanent -Mad Max
6 Gaslight Dr
North Fond du Lac, WI 54937

Thomas Koenig – Permanent-Jenz Bar
407 Harrison St. #3
North Fond du Lac, WI 54937

A motion was made by Stutz with a second by Price to approve the consent agenda. Some questions were asked in regard to North Fondy Fest expenses. All ayes.

G. COMMUNICATIONS: (None)

1. Stutz made a comment about how great the new stone and garden at the corner of Prospect and Winnebago looked.

H. UNFINISHED BUSINESS: (None)

I. NEW BUSINESS: (None)

J. OLD BUSINESS: (None)

K. ADJOURNMENT:

A motion was made by Will with a second by Streetar to adjourn at 6:12 PM- all ayes.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF AUGUST 6, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Ann Price – Trustee
Mike Will – Trustee
Randy Stutz – Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darrin Parsons – Dir. Of Public Services

Keith King – Excused

Others: Dave Goldapske, Brian Abitz, Chuck Hornung

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Stretar, Price, Will and Stutz present, King excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Employee Recognition. Stretar announced 20 years of service to the Village for Karie Tackett and thanked her for her service in the police department
2. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 07/16/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

July 30th, 2018 Checks

General Fund:	\$14,820.76
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$829.94
EMS Fund	\$874.28
Capital Projects	\$ 450.00
Water Department	\$613.21
Wastewater Department	\$1,006.91
Community Dev. Authority	\$ -
Storm Water Fund	<u>\$1,043.90</u>
	\$19,639.00

August 6th, 2018 Checks

General Fund:	\$115,303.10
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$782.22
EMS Fund	\$904.03
Capital Projects	\$1,035.00

Water Department	\$5,773.64
Wastewater Department	\$297.55
Community Dev. Authority	\$33.64
Storm Water Fund	<u>\$175.95</u>
	\$124,299.13

3. Approve the following operator's licenses:

Brooke Fryman – Permanent – MadMax 150 S. National Ave APT 6 Fond du Lac, WI 54935	April Koenigs-Permanent-Dollar General 229 Oak Street Fond du Lac, WI 54935
Sarah Greeno-Permanent- Korneli's 52 Mockingbird Lane North Fond du Lac, WI 54937	Katylynn Heise- Permanent-Korneli's 1517 Julie Court North Fond du Lac, WI 54937

A motion was made by Will with a second by Price to approve the consent agenda. Stretar asked for one correction to the minutes from 7/16. All ayes.

G. ADMINISTRATIVE:

1. Discussion on the Human Resources Policy Manual. The Board discussed chapters 13-20 issues that were not resolved at the last meeting. Items discussed included: 13.07-legal representation, 14.10 meal allowances and the Board had agreement to Breakfast \$10, Lunch \$12 and Dinner \$21 for a daily total of \$43. 14.08 was updated to remove the IRS language about taxable income. The Board briefly discussed sick leave payout and decided to postpone this discussion until later and just keep moving with language changes and discuss all of the budgetary items at the end. The Board also discussed removing the language in 15.07 for self-employed employees.
2. The Board discussed and reviewed the EMS transport service, but postponed any decision on the item as King had asked to be part of the discussion and was excused from the meeting.
3. The Board discussed and approved the contract with Northeast Asphalt in the amount of \$188,569.00 for the 2018 Overlay program. Motion by Stretar second by Stutz to approve. All ayes.
4. The Board discussed the possibility of removing the staff reports from the agenda, but decided not to change the agenda.
5. The Board decided to move the September 3, 2018 meeting to September 4, 2018.
6. The Board reviewed the proposed five year Capital Improvements Plan presented by staff.

H. COMMUNICATIONS: (None)

I. UNFINISHED BUSINESS: (None)

J. NEW BUSINESS: (None)

K. OLD BUSINESS: (None)

L. CLOSED SESSION.

A motion was made by Stutz with a second by Will to go into closed session at 7:48 PM.

Roll call: Price-yes, Stretar-yes, Stutz-yes, Will-yes.

Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Receptionist-Office Assistant hiring.

A motion was made by Stutz with a second by Will to return to open session at 8:41 PM.

Roll call: Price-yes, Stretar-yes, Stutz-yes, Will-yes.

M. ADJOURNMENT:

A motion was made by Stutz with a second by Streetar to adjourn at 8:41 PM- all ayes.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF AUGUST 20, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Conni Killian-Ritchie- Court

Others: Brian Abitz, Peter Fetters, Jackie Jurkowski

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. King, Price, Stretar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION: (None)

D. ANNOUNCEMENTS/COMMUNICATIONS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Employee Recognition. Stretar announced 15 years of service to the Village for Peter Fetters and thanked him for his service.
2. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 08/06/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

<u>August 20th, 2018 Checks</u>	
General Fund:	\$20,749.97
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$1,001.26
EMS Fund	\$3,627.84
Capital Projects	\$29,087.76
Water Department	\$2,492.22
Wastewater Department	\$4,760.45
Community Dev. Authority	\$1,104.00
Storm Water Fund	<u>\$197.92</u>
	\$63,021.42

A motion was made by Will with a second by King to approve the consent agenda. All ayes.

G. RESOLUTIONS:

1. The board decided to move this item up on the agenda and discussed resolution R-09-2018, a preliminary resolution declaring intent to levy special assessment- Bradley Avenue and Alpine Circle. Motion to approve by King with a second by Stretar. All ayes.

H. ADMINISTRATIVE:

1. Sara-Beth Janssen from McInnis presented the Board with the 2019 health insurance quotations. Network Health Plan had the lowest renewal rate at a 15% increase. Motion to approve the contract with Network Health for 2019 was made by King with a second by Stutz. All ayes.
2. Chief Pautsch asked the Board if they would allow Positive Behavior Interventions and Supports signs at three (3) Village owned parks. Motion by Strettar to allow the signs at Village Park, Optimist Park and LeMieux Park. Second by Price. All ayes.
3. Chief Flaherty presented a six month review of the 502 transport service. Motion by King to continue the transport service with quarterly updates to the Board. Second by Stutz. All ayes.
4. The Board decided to switch the September 3rd board meeting to September 10th.
5. Motion by Will to approve the hiring of Tami Stettbacher as the Receptionist/Office Assistant starting August 27, 2018 at paygrade 4B on the 2018 Field, Office, and Support Positions wage scale. Second by Price. All ayes.
6. Motion by Stutz to approve the contract with Northeast Asphalt for the street construction of Bradley Avenue and Alpine Circle in the amount of \$175,940.00. Second by King. All ayes.
7. The Board discussed the proposed 2019 Police, Fire and EMS budgets.

I. NEW BUSINESS: (None)

J. ADJOURNMENT:

A motion was made by Stutz with a second by Strettar to adjourn at 7:38 PM- all ayes.

Respectfully submitted,

Michael Strettar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF SEPTEMBER 10, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Conni Killian-Ritchie- Court
Darrin Parsons- Public Works
Jerry Jaye, Municipal Judge

Others: Gail Hock, Dave Goldapske, Jackie Jurkowski, Benny Skaar, Brian Abitz, Brook Hills

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. King, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

1. Dave Goldapske, 142 Willis Court spoke and thanked the citizens and staff for the excellent response to the recent storms.
2. Jackie Jurkowski, 1508 Shelley Court, introduced the Library Board members present to the Village Board and gave a brief overview of the Library.

D. ANNOUNCEMENTS/COMMUNICATIONS: (None)

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 08/20/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

September 4th, 2018 Checks

General Fund:	\$116,959.09
Outdoor Rec.	\$ 66.13
North Fondy Fest	\$ -
Library Fund	\$ 546.03
EMS Fund	\$ 2,355.16
Capital Projects	\$ -
Water Department	\$ 2,998.04
Wastewater Department	\$ 120.56
Community Dev. Authority	\$ 1,104.00
Storm Water Fund	\$ 55.39
	<u>\$123,100.40</u>

3. Approve the following operator's license:

Matthew Lemerond- Jenz Bar
140 Harrison Street
North Fond du Lac, WI 54937

A motion was made by Will with a second by King to approve the consent agenda. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the recommendation from Administrator Leonard to increase the employee contribution for health insurance from \$100/month to \$130/month for group plans and from \$60/month to \$75/month for single plans. Motion to approve by Will, second by Streeter. All ayes.
2. The Board discussed the current employee of the month policy and decided that no action was needed and to leave it the same.
3. The Board reviewed and discussed the General Government section of the 2019 budget.
4. The Board discussed Personnel Policy chapters 21 to 31. Staff was instructed to get some clarification as to the liability of using Village facilities, some minor language change to 29.06, and to research the Nepotism Policy further.

H. RESOLUTIONS.

1. Motion by King second by Stutz to approve resolution R-10-2018, a resolution designating authorized designees to make payments or withdrawals from Village accounts. All ayes.

I. NEW BUSINESS: (None)

J. ADJOURNMENT:

A motion was made by Streeter with a second by Price to adjourn at 7:29 PM- all ayes.

Respectfully submitted,

Michael Streeter Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF SEPTEMBER 17, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streatar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Darrin Parsons- Public Works
Kris Ruch-Office Manager

Others: Gail Hock, Jackie Jurkowski, Benny Skaar, Brian Abitz, Sherry Frieberg

A. ROLL CALL OF OFFICERS:

Streatar called the meeting to order at 6:00 PM. King, Price, Streatar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

Streatar announced that North Fondy Fest has decided to try one more year in 2019 and are looking for volunteers.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 09/10/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

September 4th, 2018 Checks

General Fund:	\$ 52,310.20
Outdoor Rec.	\$ 40.80
North Fondy Fest	\$ -
Library Fund	\$ 2,881.33
EMS Fund	\$ 1,698.56
Capital Projects	\$ 1,485.75
Water Department	\$ 8,359.65
Wastewater Department	\$ 3,097.28
Community Dev. Authority	\$ 40.22
Storm Water Fund	<u>\$ 2,429.85</u>
	\$ 72,343.64

A motion was made by Will with a second by Price to approve the consent agenda. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the 2019 Capital Budget item of a squad replacement. The vehicle needs to be ordered by the end of September, 2018 in order to get the vehicle in 2019. Motion to approve the early order date and designate the funds in the 2019 Capital Budget by King, second by Stutz. All ayes.
2. The Board reviewed and discussed the Library and Public Works section of the 2019 budget.
3. The Board reviewed the grant awarded to the Village for the fire bay exhaust system. In its current state, the Village would have to fund \$13,820 out of the 2018 Capital Fund. Leonard stated the Capital Fund will have about \$100,000 left from cost savings in 2018. Leonard suggested to use the remaining Capital Funds from 2018 to fund the \$13,820. Motion by Will, second by Streetar to amend the 2018 Capital Budget to include the \$13,820 for the exhaust system. All ayes.
4. The board postponed this item until the next meeting
5. The Board reviewed the three (20-29hrs, 30-39hrs and 40+hrs) Employee Benefits Booklets. Motion to approve by King, second by Price. All ayes.

H. RESOLUTIONS.

1. Motion by Streetar second by King to approve resolution R-11-2018, a resolution establishing replacement fund for collection system and operations & maintenance manual. All ayes.

I. COMMUNICATIONS.

J. NEW BUSINESS.

K. CLOSED SESSION.

A motion was made by Stutz with a second by Will to go into closed session at 7:32 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Discussion and possible action under Wisconsin State Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

1. Northgate Business Park.

A motion was made by Stutz with a second by King to return to open session at 7:47 PM.

Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

L. ADJOURNMENT

A motion was made by King with a second by Streetar to adjourn at 7:47 PM- all ayes.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF OCTOBER 01, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Excused
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Kris Ruch-Office Manager

Others: Chuck Hornung, Brian Abitz, Ken Waldschmidt, Barbara Due

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Price, Streetar, Stutz and Will present. King excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PUBLIC HEARING:

1. Motion by Stutz, second by will to adjourn to public hearing for Report and Final Resolution for special assessments, for installation of sidewalks, driveway approaches, curb and gutter, asphalt pavement and landscaping on Indiana Avenue in the Village of North Fond du Lac. All ayes, King excused. Streetar called 3 times for public comment, no comments.

Motion by Price second by Stutz to adjourn from public hearing. All ayes, King excused.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 09/17/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

September 17th, 2018 Checks

General Fund:	\$ 37,970.29
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$ 2,133.49
EMS Fund	\$ 4,886.09
Capital Projects	\$ -
Water Department	\$ 24,577.06
Wastewater Department	\$ 3,569.16
Community Dev. Authority	\$ -
Storm Water Fund	\$ 106.34
	<u>\$ 73,242.43</u>

A motion was made by Will with a second by Price to approve the consent agenda. All ayes. King Excused

H. ADMINISTRATIVE:

1. The Board discussed the 2019 Fond du Lac County Tax Collection Agreement changes. The new contract was \$.05 per parcel more than the 2018 contract. Motion to by Price, second by Strettar to approve. All ayes. King excused.
2. The Board reviewed and discussed the Conservation & Development, Culture & Rec., and summary section of the 2019 budget.
3. The Board discussed the Personnel Policy proposed changes in chapters 32-37. Staff will check into 32.01-requiring any complaint must be reported, 34.01 to be more inclusive and include anyone doing business in the Village Offices and chapter 36 to see if it is still necessary to be part of the policy. The Board would like to have a special Board Meeting to review the entire policy one more time before sending it off for legal review.

I. RESOLUTIONS.

1. Resolution R-12-2018 read aloud by Strettar. Motion by Will second by Stutz to approve R-12-2018, a final resolution authorizing public improvements and levying special assessments against benefitted property (under police powers) in North Fond du Lac, WI (Indiana Avenue). All ayes. King excused.

J. COMMUNICATIONS.

1. Strettar gave an update on the two stones that were ordered for the Veteran's Memorial. The stones will hopefully be engraved and installed by Veterans' Day, 2018.

K. NEW BUSINESS.

L. ADJOURNMENT

A motion was made by Stutz with a second by Strettar to adjourn at 6:54 PM- all ayes. King excused.

Respectfully submitted,

Michael Strettar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF October 15, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streatar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Darrin Parsons- Public Works
Connie Killian-Ritchie-Court Administrator
Kris Ruch-Office Manager

Others: Chuck Hornung

A. ROLL CALL OF OFFICERS:

Streatar called the meeting to order at 6:00 PM. King, Price, Streatar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

Mike Will recognized the passing of a longtime village resident and community member, Bill Wallender.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 10/01/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

October 1, 2018 Checks

General Fund:	\$ 126,045.55
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$ 2,021.75
EMS Fund	\$ 2,849.85
Capital Projects	\$ 14991.84
Water Department	\$ 18,146.08
Wastewater Department	\$ 4,126.90
Community Dev. Authority	\$ 33.10
Storm Water Fund	<u>\$ 967.61</u>
	\$ 169,182.68

3. Approve the following Operator’s license:

Billie Jo Brautigam-Butcher’s Block
W6632 Winnebago Street
Fond du Lac, WI 54937

A motion was made by Will with a second by Price to approve the consent agenda. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed increasing the per diem rate for North Fond du Lac Boards and Commissions from \$10 to \$20. Motion to by King, second by Stutz. All ayes.
2. The Board reviewed and discussed the 2019 budget.
3. The Board discussed the possibility of closing the front office on December 31, 2018. Employees would be required to use vacation time or take the day off without pay. Motion by King to approve closing the front office on December 31 and asked for roll call, second by Stutz, Roll call: King-Yes, Price-Yes, Streetar- No, Stutz-Yes, Will-No.

H. ORDINANCE:

1. The Board discussed Ordinance O-2018-10 an Ordinance amending North Fond du Lac Ordinance 8.11, requiring key Knox Box system. Chief Flaherty explained the use of Knox Box. Price asked for the remodeling part of the ordinance be more specific. Will asked for a sunset to make all properties install a Knox Box within 3 to 5 years. Staff said they would do further research and bring it back.

I. COMMUNICATIONS.

J. NEW BUSINESS.

K. CLOSED SESSION.

A motion was made by Stutz with a second by Will to go into closed session at 7:32 PM.
Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Discussion and possible action under Wisconsin State Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

1. Northgate Business Park.

A motion was made by Stutz with a second by King to return to open session at 7:47 PM.
Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

L. ADJOURNMENT

A motion was made by King with a second by Price to adjourn at 6:49 PM- all ayes.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF November 5, 2018

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Excused
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons- Public Works

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. King, Streetar, Stutz and Will present. Price excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

Randy Stutz announced the Optimist Club pancake breakfast in Nov. 10, 2018. Mike Streetar mentioned that the two additional memorial stones are engraved and will be placed at the Veteran's Memorial this week. Keith King encouraged residents to vote on Tuesday, November 06, 2018.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Darren Pautsch was recognized and presented with an award for 25 years of service to the North Fond du Lac Police Department.
2. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 10/15/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated:

October 30, 2018 Checks

General Fund:	\$ 17,637.26
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$ 199.29
EMS Fund	\$ 802.74
Capital Projects	\$184,552.00
Water Department	\$ 2,666.72
Wastewater Department	\$ 90,266.87
Community Dev. Authority	\$ 1,178.00
Storm Water Fund	\$ 466.64
	<u>\$ 297,769.52</u>

November 05, 2018 Checks

General Fund:	\$ 92,927.59
Outdoor Rec.	\$ -
North Fondy Fest	\$ -
Library Fund	\$ 120.73
EMS Fund	\$ 8.43
Capital Projects	\$ -
Water Department	\$ 475.59
Wastewater Department	\$ 5.62
Community Dev. Authority	\$ 18.19
Debt Service Fund	\$ 422,485.00
Storm Water Fund	<u>\$ 5.63</u>
	\$ 516,346.78

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes. Price Excused

G. COMMUNICATIONS.

H. NEW BUSINESS.

I. ADJOURNMENT

A motion was made by Stutz with a second by Streatar to adjourn at 6:19 PM- all ayes. Price Excused.

Respectfully submitted,

Michael Streatar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF NOVEMBER 19, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Adam Moriarty – Assistant Chief
Darren Pautsch – Police Chief
Heather Wegner- Library Director
Conni Killian-Ritchie- Court Administrator
Kris Ruch-Office Manager

Others: Chuck Hornung,

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. King, Price, Stretar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. Stretar thanked everyone that was involved in the Veteran’s Memorial project and announced that the final two tablets had been placed.

E. PUBLIC HEARING:

1. Motion by Will, second by Stutz to recess to public hearing for R-14-2018, approving the General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, Outdoor Rec., EMS Fund, and Tax Increment District #1 & #2 (CDA) Budgets, and Setting the Tax Levy for Fiscal Year 2019. All ayes, Stretar called 3 times for public comment, no comments.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 11/05/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.

A motion was made by Will with a second by Price to approve the consent agenda. All ayes

H. ADMINISTRATIVE:

1. The Board opened discussion for the 2019 General Fund budget. There were no questions.

I. RESOLUTIONS.

1. Resolution R-13-2018 was summarized by Leonard. Motion by King second by Price to approve R-13-2018, a resolution to declare official intent to reimburse expenditures from borrowing proceeds. All ayes.
2. Resolution R-14-2018 was read aloud by Stretar. Motion by King second by Stretar to approve R-14-2018-The General Operating, Debt Service Fund, Capital Projects Fund,

Spillman Library, Outdoor Rec., EMS Fund and Tax Increment District #1 (CDA) Budgets, and Setting the Tax Levy for Fiscal Year 2019 (budget attached in the form to be adopted after discussion). All ayes.

J. ORDINANCE.

1. Leonard gave a summary of Ordinance O-2018-11 an Ordinance amending North Fond du Lac Ordinance Chapter 19, Stormwater Management Ordinance. (First reading only.)

K. COMMUNICATIONS.

1. Stutz and Hornung gave a brief update on the very successful Pancake Day held by the NFDL Optimist Club on November 10, 2018.

L. NEW BUSINESS.

M. ADJOURNMENT

A motion was made by Stutz with a second by Price to adjourn at 6:25 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF DECEMBER 03, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Assistant Chief
Darrin Parsons- Dir. Of Public Services
Heather Wegner- Library Director

Mike Streetar – Excused

Others: Chuck Hornung, Adolph Grueschow

A. ROLL CALL OF OFFICERS:

King called the meeting to order at 6:00 PM. King, Price, Stutz and Will present. Streetar excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 11/19/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.
3. Approve the following Operators Licenses:

Chelsea Mayotte- Permanent- Riiser	Amanda Kraemer-Permanent- Korneli's
16 West Bank Street	390 Grove Street
Fond du Lac, WI 54935	Fond du Lac, WI 54935

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes.
Streetar excused.

G. ADMINISTRATIVE:

1. The Board discussed the contract with East Central Wisconsin Regional Planning Commission for the preparation of year 2040 Comprehensive Plan Update. Leonard summarized the process and explained the heavy involvement of the Plan Commission in the process. Motion by Will second by Price to approve the contract. All ayes. Streetar excused.
2. The Board discussed appointing Chief Election Inspectors for the 2019 Elections. Motion by Stutz second by Price to appoint Elizabeth Kraft and Charles Hornung as Chief Election Inspectors for the 2019 elections. All ayes. Streetar excused.

H. ORDINANCE.

1. The Board discussed Ordinance O-2018-11 an Ordinance amending North Fond du Lac Ordinance Chapter 19, Stormwater Management Ordinance. (Second Reading.) Motion by Price second by Will to approve O-2018-11. Roll Call: Price-Aye, King-Aye, Stutz-Aye, Will-Aye. Streetar excused.
2. The Board discuss and summarized Ordinance O-2018-10 an Ordinance amending the Village of North Fond du Lac Ordinance 8.11, adding section 8.11(7) Key Knox Box System. (First Reading)
3. The Board discussed and summarized Ordinance O-2018-12 an Ordinance amending the Village of North Fond du Lac Ordinance 1.05- Municipal Court. (First Reading)

I. COMMUNICATIONS.

J. CITIZENS PARTICIPATION

1. The Board allowed a resident to speak under Citizen Participation at this point in the meeting. Adolph Grueschow, 91 Polk Street asked if there was an Ordinance against feeding the squirrels. He said he heard from a police officer that we were going to pass an Ordinance against feeding the squirrels and that if we did, he was still going to feed them. He also had some questions for the Police Chief, but because he wasn't at the meeting he was advised to set up a time to meet with him.

K. NEW BUSINESS.

L. ADJOURNMENT

A motion was made by Price with a second by Stutz to adjourn at 6:35 PM- all ayes. Streetar excused.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF DECEMBER 17, 2018
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

Others: Chuck Hornung,

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. King, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. Streetar announced to the Board that the Library Board has invited the Village Board to a joint meeting on February 13 at 6:00pm at the Library.

E. PUBLIC HEARING:

1. Motion by Will, second by King to adjourn to public hearing at 6:03pm for Report and Final Resolution for special assessments, for installation of curb and gutter, asphalt pavement and landscaping on Bradley Avenue and Alpine Circle in the Village of North Fond du Lac. All ayes, Streetar called 3 times for public comment, no comments. Public hearing closed at 6:04pm.

F. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 12/03/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds.
3. Approve the following operator's license:

Holly Rogahn-Riiser-Permanent
226 E. Johnson Street
Fond du Lac, WI 54935

A motion was made by King with a second by Stutz to approve the consent agenda. All ayes

H. ADMINISTRATIVE:

1. The Board discussed the 2019 Water, Wastewater and Stormwater Budgets. Staff will update a few estimated actual budget numbers and bring them back for adoption at the January 7th, 2019 meeting.
2. Chief Flaherty presented the Board with the 2019 Fire apparatus purchase final drawings. Will asked Chief to see if he could get another estimate from a different company. Chief Flaherty said he would send it off to see. King added that purchase price is not always the whole picture and repair and parts should also be considered when purchasing equipment.

I. RESOLUTIONS.

1. Resolution R-15-2018 was summarized by Leonard. Motion by Will second by Price to approve R-15-2018, a final resolution authorizing public improvements and levying special assessments against benefitted property (under police powers) in North Fond du Lac, WI (Bradley Avenue and Alpine Circle). All ayes.

J. ORDINANCE.

1. Leonard gave a summary of Ordinance O-2018-10 an Ordinance amending the Village of North Fond du Lac Ordinance 8.11, adding section 8.11(7) Key Knox Box System. (Second Reading) Motion to approve by King, second by Stutz. Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.
2. Leonard gave a summary of Ordinance O-2018-12 an Ordinance amending the Village of North Fond du Lac Ordinance 1.05- Municipal Court. (Second Reading) Motion to approve by King, second by Streetar. Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

K. COMMUNICATIONS.

L. NEW BUSINESS.

M. ADJOURNMENT

A motion was made by Stutz with a second by Price to adjourn at 6:47 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator