

OFFICIAL MINUTES – MEETING OF January 7, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Keith King – Excused

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons- Public Works
Erik Westby-Fire/EMS, IAFF President

Others: Chuck Hornung

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Price, Stretar, Stutz and Will present. King excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

1. Chuck Hornung, 1910 Chapman Ave, thanked the DPW staff for their help taking down the Christmas decorations at Yellowstone Trail Park.

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 12/17/2018.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes. King excused.

G. ADMINISTRATIVE:

1. Discussion was opened up for the 2019 Water, Wastewater and Stormwater Budgets. There were no questions or discussion.
2. The Board discussed the proposed sale of an easement to Wisconsin DOT for stormwater maintenance. The easement is located along HWY 45 in front of the property owned by the Village. Administrator Leonard explained that the DOT is purchasing easements from several property owners along the same area to alleviate some road flooding that has been occurring. Motion by Price, second by Will to approve the sale of the easement to the DOT in the amount of \$1,750.00. All ayes, King excused.

H. RESOLUTIONS.

1. Motion by Stutz, second by Price to approve Resolution R-01-2019 – A Resolution Appropriating the Necessary Funds for the Operation of the Water Utility of the Village of North Fond du Lac, Wisconsin, for the Year 2019. All ayes, King excused.

2. Motion by Price, second by Streetar to approve Resolution R-02-2019 – A Resolution Appropriating the Necessary Funds for the Operation of the Wastewater Utility of the Village of North Fond du Lac, Wisconsin, for the Year 2019. All ayes, King excused.
3. Motion by Will, second by Stutz to approve Resolution R-03-2019 – A Resolution Appropriating the Necessary Funds for the Operation of the Storm Water Utility of the Village of North Fond du Lac, Wisconsin, for the Year 2019. All ayes, King excused.

I. COMMUNICATIONS.

J. NEW BUSINESS.

K. CLOSED SESSION.

A motion was made by Stutz with a second by Price to go into closed session at 6:22 PM.

Roll call: Price-yes, Streetar-yes, Stutz-yes, Will-yes. King excused.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Contract
 2. Discussion and possible action under Wisconsin State Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.
 1. Northgate Business Park Developer's Agreement.

A motion was made by Stutz with a second by Will to return to open session at 8:25 PM.

Roll call: Price-yes, Streetar-yes, Stutz-yes, Will-yes. King excused.

L. ADJOURNMENT

A motion was made by Stutz with a second by Will to adjourn at 8:25 PM- all ayes. King excused.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JANUARY 21, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services
Conni Killian-Ritchie-Court Administrator

Others: Tim Hicken, Doug Parmen, Pat Stephany, Chuck Hornung, Tyler Hicken, Erik Westby

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. King, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. Streetar announced that the remodel at Friendship Learning Center is ahead of schedule and passed along that Aaron Sadoff extended an open invitation to Village staff if they wanted a tour.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 01/07/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds.

A motion was made by Will with a second by Stutz to approve the consent agenda. All eyes

G. ADMINISTRATIVE:

1. The Board discussed the 2019 Fire Department apparatus purchase as approved in Capital Budget. Chief Flaherty presented the proposed build. Will asked about budgeting more appropriately in the future to reflect the trade in values of the old piece of equipment. Flaherty will be ordering the truck by the end of January and the truck will take about 9 months to build.

H. COMMUNICATIONS:

I. NEW BUSINESS:

J. CLOSED SESSION:

1. Motion by King, second by Price to go into closed session at 6:20PM for discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Contract
 2. Village Administrator Performance Review

Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Motion by Price, second by Stutz to return to open session at 9:08PM. Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

K. ADJOURNMENT

A motion was made by Will with a second by Streetar to adjourn at 9:08PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF FEBRUARY 4, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

Others: Chuck Hornung

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. King, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 01/21/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds.

A motion was made by Will with a second by Price to approve the consent agenda. Chief Pautsch explained that the Panasonic Toughbooks were returned and the Police Department will be purchasing Dell laptops for the squad cars which is why there was such a large credit on the invoice report. All ayes

G. ADMINISTRATIVE:

1. Darrin Parsons presented to the Board a summary of the maintenance contracts for the 3 wells in the water system. Darrin informed the Board that the maintenance is going well and we are seeing an increase in the specific capacity at all 3 wells. The Board thanked Darrin for the update.

H. COMMUNICATIONS:

I. NEW BUSINESS:

J. CLOSED SESSION:

1. Motion by King, second by Stutz to go into closed session at 6:27PM for discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Contract
 2. Village Administrator Performance Review

Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Motion by Stutz, second by Streetar to return to open session at 8:02PM. Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

K. ADJOURNMENT

A motion was made by Will with a second by Stutz to adjourn at 8:02PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF February 18, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief

Darrin Parsons- Public Works

Keith King – Excused

Others: Adolph Grueschow

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Price, Stretar, Stutz and Will present. King excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

1. Adolph Grueschow, 91 Polk Street, wanted to inform the Board and Public Works about the dangers associated with kids playing in deep snow piles. He asked the Village to put something in the Villager next year.

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 02/04/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.

A motion was made by Will with a second by Stutz to approve the consent agenda. Will asked about the Rennerts charges and Chief Flaherty explained that they were part of the exhaust system grant. All ayes. King excused.

G. ADMINISTRATIVE:

1. The Board discussed allowing the baseball and softball clubs to hang sponsorship banners at Village Park on the fences. Motion to approve by Stutz, second by Price. The Board asked staff to make sure the banners were not too large and were not offensive. All ayes. King excused.
2. The Board was informed by Administrator Leonard of the unexpected failure of the boiler at the Municipal Building. The boiler would have been \$8,000 to repair and brand new boiler installed was \$12,000. Staff elected to install a new boiler. Leonard explained that the fund will be used out of the Capital Reserve Fund which currently has about \$230,000 available.
3. The Board was informed about the failure of one of the three variable frequency drives at Well #4. This was also an unexpected expense of approximately \$24,000 to replace the drive. This will be paid for out of Water Utility funds on hand.

H. ORDINANCES:

1. Leonard gave a summary of Ordinance O-2019-03 an Ordinance amending the Village of North Fond

du Lac Ordinance 9.10(4), Heating Facilities. (Second Reading) Motion to approve by Price, second by Will. Roll call: Price-yes, Streetar-yes, Stutz-yes, Will-yes, King excused.

2. Chief Flaherty summarized Ordinance O-2019-04 an Ordinance amending the Village of North Fond du Lac Ordinance 9.14 and 9.15, Safety from fire and smoke detectors. (First Reading) Price asked for modifications and clarification to section 9.15. 9.15 should be deleted and the title of 9.14(2) should be bolded and corrected. The Board postponed discussion until corrections were made.
3. Chief Flaherty summarized Ordinance O-2019-05 an Ordinance creating Village of North Fond du Lac Chapter 17, Fires and Fire Prevention and amending 14.01. (First Reading) Price asked for clarification to 17.02(2), 17.08(2), 17.10(9), 17.12(4) and (5) duplicated, and 17.15(1). Will asked about the storage of tires and how it may apply to property maintenance. Staff will correct and clarify sections and bring back to the next meeting. The Board postponed discussion until corrections were made.

I. COMMUNICATIONS.

1. Streetar thanked the Library Board for the invite to the recent meeting and the very informative meeting about the roles of the Village Board as it relates to the Library. Will added that the Library Board wants to have better communication moving forward. Chief Flaherty announced that there will be an EMSAC meeting on February 21 at 6:30pm.

J. NEW BUSINESS.

K. CLOSED SESSION.

A motion was made by Price with a second by Stutz to go into closed session at 6:56 PM.

Roll call: Price-yes, Streetar-yes, Stutz-yes, Will-yes. King excused.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

1. IAFF Contract

A motion was made by Stutz with a second by Streetar to return to open session at 7:06 PM.

Roll call: Price-yes, Streetar-yes, Stutz-yes, Will-yes. King excused.

L. ADJOURNMENT

A motion was made by Price with a second by Will to adjourn at 7:06 PM- all ayes. King excused.

Respectfully submitted,

Michael Streetar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF March 4, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Ann Price – Trustee
Mike Will - Trustee

Randy Stutz- Excused
Keith King – Excused

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch-Police Chief
Darrin Parsons- Public Works
Heather Wagner-Library Director

Others: Chuck Hornung, Glenn Mathes

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Price, Stretar and Will present. King and Stutz excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 02/18/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.
3. Approve the following operator's license:
Kalyn Cooley-Permanent- Charlie's
90 Warner Street
Fond du Lac, WI 54935

A motion was made by Will with a second by Price to approve the consent agenda. All ayes, King and Stutz excused.

G. ADMINISTRATIVE:

1. The Board discussed allowing the NFDL Optimist Club to use the Community Center free of charge from 8:00am to noon on the Saturday before Easter. Motion to approve by Price, second by Stretar to approve the use of the Community Center indefinitely every year on the Saturday before Easter from 8:00am to noon for the Easter Egg Hunt. All ayes, King and Stutz excused.
2. The Board discussed the hiring of Taylor Goldapske as the part time janitor. Motion by Stretar, second by Will to hire Taylor Goldapske as the part time janitor at pay grade 00-A on the Field, Office and Support Position wage scale. All ayes, King and Stutz excused.

H. ORDINANCES:

1. Flaherty gave a summary of Ordinance O-2019-04 an Ordinance amending the Village of North Fond du Lac Ordinance 9.14 and 9.15, Safety from fire and smoke detectors. First reading only.

2. Chief Flaherty summarized Ordinance O-2019-05 an Ordinance creating Village of North Fond du Lac Chapter 17, Fires and Fire Prevention and amending 14.01. Leonard gave updates and clarification to questions from last meeting concerning 17.02(2), 17.08(2), 17.10(9), 17.12(4) and (5) duplicated, and 17.15(1). First reading only.

I. COMMUNICATIONS.

J. NEW BUSINESS.

K. ADJOURNMENT

A motion was made by Price with a second by Strettar to adjourn at 6:25 PM- all ayes. King and Stutz excused.

Respectfully submitted,

Michael Strettar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF MARCH 18, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Keith King – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Ann Price – Excused

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch- Police Chief
Darrin Parsons- Public Works
Conni Killian-Ritchie-Court Administrator
Erik Westby- IAFF President

Others: Greg Barber, Robert Tenorio

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. King, Stretar, Stutz and Will present. Price excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 03/04/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds in the amounts indicated as attached.
3. Approve the following operator's license:
Jenifer Laidler-Permanent-Charlies
W6369 Cherrywood
North Fond du Lac, WI 54937

A motion was made by Will with a second by Stutz to approve the consent agenda. Will asked about the JTL charges and Chief Flaherty explained that they were to fix the injectors on 502. All ayes. Price excused.

G. RESOLUTIONS:

1. The Board discussed Resolution R-04-2019, a resolution authorizing a Special Use Permit at 480 Pioneer Road.. Motion to approve by Will, second by Stretar. All ayes, Price excused.

H. ORDINANCES:

1. Chief Flaherty gave a summary of Ordinance O-2019-04 an Ordinance amending the Village of North Fond du Lac Ordinance 9.14 and 9.15, Safety from fire and smoke detectors. (Second Reading) Motion to approve by King, second by Stutz. Roll call: King-yes, Stretar-yes, Stutz-yes, Will-yes, Price excused.
2. Leonard summarized Ordinance O-2019-05 an Ordinance creating Village of North Fond du Lac Chapter 17, Fires and Fire Prevention and amending 14.01. (First Reading) Leonard mentioned the removal of section 17.10(12)b and 17.12(5)b(6) Will asked Chief Flaherty to inform the businesses of

the new ordinance after passage.

3. Leonard summarized Ordinance O-2019-06 an Ordinance creating Village of North Fond du Lac Chapter 8.22, Heating, Ventilation and Air Conditioning Code. (First Reading).

I. COMMUNICATIONS.

J. NEW BUSINESS.

K. CLOSED SESSION.

A motion was made by King with a second by Stutz to go into closed session at 6:19 PM.

Roll call: King-yes, Strettar-yes, Stutz-yes, Will-yes. Price excused.

1. Discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, Compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Contract
2. Discussion under Wisconsin State Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.
 1. Development Incentives/Northgate Business Park Developer's Agreement.

A motion was made by King with a second by Strettar to return to open session at 7:25 PM.

Roll call: King-yes, Strettar-yes, Stutz-yes, Will-yes. Price excused.

L. RESOLUTIONS

1. The Board discussed Resolution R-05-2019, a resolution authorizing a Development Agreement and the sale of Village Property. Motion to approve by Will, second by King, all ayes, Price excused.

M. ADJOURNMENT

A motion was made by Strettar with a second by Stutz to adjourn at 7:26 PM- all ayes. Price excused.

Respectfully submitted,

Michael Strettar Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF APRIL 1, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Keith King – Trustee
Ann Price – Trustee
Randy Stutz – Trustee
Mike Will - Trustee

Staff Present

Nick Leonard – Administrator
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services
Heather Wegner-Library Director

Others: Sandy Foote

A. ROLL CALL OF OFFICERS:

King called the meeting to order at 6:00 PM. King, Price, Stutz and Will present. Streetar arrived at 6:03 and resumed the President duties.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 03/18/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator's licenses:

Tansy Froemming-Permanent-Charlie's
W6634 CTY RD F
Brownsville, WI 53006

Valerie Turpin-Permanent-Butcher's Block
6125 CTY RD N
Pickett, WI 54964

Nicole Balthazor-Permanent-Charlie's
N7916 Van Dyne Rd
Fond du Lac, WI 54937

Bonnie Warren-Renewal-Butcher's Block
501 Washington St
Ripon, WI 54971

A motion was made by Will with a second by Stutz to approve the consent agenda as read. All ayes.

G. RESOLUTIONS:

1. Streetar read aloud Resolution R-06-2019, a resolution proclaiming Arbor Day in the Village of North Fond du Lac, WI. Motion to approve by Price, second by King. All ayes.
2. Streetar read aloud Resolution R-07-2019, a resolution proclaiming April as Alcohol Awareness Month in the Village of North Fond du Lac, WI. Motion by Stutz, second by Price to approve. Sandy Foote from Drug Free Communities was present and thanked the Board for their support of the Resolution. The Board also thanked Sandy for her involvement. All ayes.
3. Leonard summarized and explained Resolution R-08-2019, a resolution authorizing a Village representative to file applications and agreements with Wisconsin DNR for financial assistance. Motion to approve by King, second by Will. All ayes.

H. ORDINANCES:

1. Leonard explained Ordinance O-2019-02 an Ordinance amending 21.02(3)(h), through lots. (First Reading) and stated that the Zoning Administrator has made this determination in the past, not the Board of Appeals.
2. Flaherty and Leonard summarized Ordinance O-2019-05 an Ordinance creating Village of North Fond du Lac Chapter 17, Fires and Fire Prevention and amending 14.01. (Second Reading) Motion to approve by Will, second by King. Will asked Flaherty to please inform the businesses of the new ordinance. Roll call: King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.
3. Leonard summarized Ordinance O-2019-06 an Ordinance creating Village of North Fond du Lac Chapter 8.22, Heating, Ventilation and Air Conditioning Code. (Second Reading) Price asked for clarification on section 8.22(2). Staff will make proposed changes and bring back to the Board.

I. COMMUNICATIONS:

J. NEW BUSINESS:

K. CLOSED SESSION:

1. Motion by King, second by Stutz to go into closed session at 6:34PM for discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Contract
 2. LEER/SORD Contract

Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

Motion by King, second by Streetar to return to open session at 7:21PM. Roll call King-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

L. ADJOURNMENT

A motion was made by Stutz with a second by Streetar to adjourn at 7:21PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF April 15, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Laurie King- Deputy Clerk
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

Others: Chuck Hornung

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Price, Streetar, Stutz and Will present. King Excused

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

Stutz announced Easter Egg hunt this Saturday April 20th 9am at the NFDL Community Center.
Streetar said congratulations to Ann Price and Chuck Horning on being elected to the Village Board.

E. Public Hearing

1. Adjourn to public hearing.
 - a. Public Hearing on Ordinance O-2019-02 and Ordinance amending 21.03(3)(h).
Though lots.

No communications – Public hearing closed at 6:04pm

F. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 04/01/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds.
3. Approve the following operator's license:

Kara Guitar-Permanent – Dollar General
607 Bragg Street
Fond du Lac, Wi 54937

A motion was made by Will with a second by Stutz to approve the consent agenda.

Question by Price about benches purchased by BCI Burke. They are for the pool purchased by donation funds. All ayes, King Excused

H. ADMINISTRATIVE:

1. Discussion and possible action on IAFF Union Contract for 2019.
Motion made by Stutz second by Price to approve the IAFF Union Contract for 2019. All Ayes.
King excused.
2. Discussion and possible action on side letter agreement for LEER/SORD union contract as it relates to compensation for worked holidays.
Motion made by Price, second by Stutz to approve the LEER/SORD union contract. All Ayes, King excused

3. Discussion and possible action on changes to the Assistant Chief-EMS Operations job description and pay scale.

Motion made by Will and second by Stretar to approve the Assistant Chief-EMS Operations job description and pay scale. All Ayes, King excused.

I. ORDINANCES

1. Discussion and possible action on Ordinance O-2019-02 an Ordinance amending 21.02(3)(h), through lots. (Second Reading)

Motion made by Stutz second by Price to approve Ordinance O-2019-02.

Roll Call: Price-yes, Stretar-yes, Stutz-yes, Will-yes. King excused

2. Discussion and possible action on Ordinance O-2019-06 an Ordinance creating Village of North Fond du Lac Chapter 8.22, Heating, Ventilation and Air Conditioning Code. (Second Reading)

Discusses and postponed.

J. COMMUNICATIONS:

Congratulations to Judge Jerry Jaye on wining his election.

K. NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Stutz with a second by Price to adjourn at 6:19PM- all ayes, King excused.

Respectfully submitted,

Michael Stretar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF May 06, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Heather Wagner- Library Administrator

Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. It was announced that the Villager and the Police Department newsletters are available. Also North Fondy Fest will be June 15-raffle tickets will be for sale soon.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 04/15/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
Motion by Will, second by Price to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the interest of NFDL Optimist Club installing a fishing pier on a stormwater pond near Optimist Park.
Motion made by Stutz second by Hornung to allow the Optimist Club to install the pier with staff consent. All Ayes.
2. The Board approved the following Board and Committee members:

1. Steve Hock-Police and Fire Commission- 5 year term
2. Jim Scharf- Board of Zoning Appeals- 3 year term
3. Ann Price- Administrative Rules Appeals Board- 3 year term
4. Ann Price- Library Board- 3 year term
5. Randy Stutz- Board of Review- 3 year term
6. Chuck Hornung- Board of Review-3 year term

Motion by Streetar, second by Hornung to approve, all ayes.

H. RESOLUTIONS

1. Resolution R-09-2019, a resolution Proclaiming National Police week in the Village of North Fond du Lac, WI was read aloud.

Motion to approve R-09-2019 by Will, second by Stutz. All ayes.

I. ORDINANCES

1. The Board discussed and summarized Ordinance O-2019-06 an Ordinance creating Village of North Fond du Lac Chapter 8.22, Heating, Ventilation and Air Conditioning Code. (Second Reading)

Motion to approve by Price, second by Hornung. Roll call:

Hornung- yes

Price- yes

Streetar- yes

Stutz- yes

Will- yes

J. COMMUNICATIONS:

NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Stutz with a second by Price to adjourn at 6:32PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF May 20, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Chuck Hornung- Trustee
Ann Price- Excused
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Heather Wagner- Library Administrator
Conni Killian-Ritchie- LMC Administrator
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Hornung, Stretar, Stutz and Will present. Price excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. Stretar let everyone know that there are some fake emails floating around using his name and to ignore them. Stretar also reminded everyone of North Fondy Fest festivities on June 15 and that raffle tickets are available at several locations.

E. PRESIDENTS BUSINESS and Staff Reports:

1. The Board presented Keith King with a plaque and thanked him for his 11 years of service as a Village Trustee. Keith thanked the Board and staff.
2. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 05/06/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
Motion by Will, second by Stutz to approve the Consent Agenda as read. 4 ayes, Price excused.

G. ADMINISTRATIVE:

1. The Board discussed allowing the installation of a Born Learning Trail at Village Park near the playground by the east diamond. The funding will be done by donations and DPW would install the signs. Motion by Stutz, second by Hornung to approve the installation of the trail at Village Park and allowing DPW to install. 4 ayes, Price excused.
2. The Board discussed how they would like to approach finalizing the updates to the Personnel Policy. The Board decided to have a Special Board meeting on June 24, 2019 at 6:00pm to finalize the policy.

H. COMMUNICATIONS:

I. NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Hornung with a second by Stretar to adjourn at 6:40PM- 4 ayes. Price excused.

Respectfully submitted,

Michael Stretar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JUNE 03, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Heather Wagner- Library Administrator
Jake Flaherty- Fire/Ems Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

Others present: Steve Schumacher, 1909 Chapman Avenue

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. North Fondy Fest will be June 15-raffle tickets are available for purchase.

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 05/20/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

Stephanie Amquist-Renewal-Jenz
W9160 St Rd 23
Eldorado, WI 54932

Mindy Feilbach-Permanent-Stretch
415 Tompkins St
Fond du Lac, WI 54935

Ysidora Caldera-Renewal- Jenz
751 Wisconsin Apt. 2
North Fond du Lac, WI 54937

Darlene McAuly-Renewal-Jenz
229 E Cotton St
Fond du Lac, WI 54935

Gina O’Neil-Renewal-Jenz
317 Wisconsin Ave
North Fond du Lac, WI 54937

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. Baker Tilly presented the 2018 Financial Audit to the Village Board. Baker Tilly summarized the General Fund, Utilities and TID audits. The Board thanked Baker Tilly for another thorough audit. The overall opinion was that the Village is very financially sound at this point.
2. The Board discussed the issue of the Action Advertisers being delivered in the Village. The papers have been thrown in driveways and on public sidewalks and are causing issues. Steve Schumacher, 1909 Chapman Ave, also expressed his concern with the papers being thrown everywhere. The Board instructed Leonard to continue to pursue a solution and to research ordinance language.

3. The Board reviewed the Personnel Policy. Will asked for clarification to 4.04(2) and would like to add supervision language and see if the documents can only be inspected on site. Will also asked about 5.14(2) and that the second sentence of the paragraph should be removed. Also adding “oversee” to 6.01.

H. COMMUNICATIONS:

I. NEW BUSINESS

J. CLOSED SESSION

2. Motion by Hornung, second by Price at 7:21PM to go into closed session to discuss a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

1. Discussion of employee matter

Motion to return to open session by Price, second by Stutz at 7:41PM. Roll call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.

L. ADJOURNMENT

A motion was made by Streetar, second by Will to adjourn at 7:41PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JUNE 17, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
 Chuck Hornung- Trustee
 Ann Price- Trustee
 Randy Stutz- Trustee
 Mike Will – Trustee

Staff Present

Nick Leonard- Administrator

 Jake Flaherty- Fire/Ems Chief

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 06/03/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:
 Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board briefly discussed the 2018 Financial Audit presented by Baker Tilly on June 3, 2018. Motion to approve the 2018 Financial Audit by Hornung, second by Price. All ayes.
2. The Board was updated on the Personnel Policy and did not have any further discussion or action.
3. The Board reviewed the following license applications for the 2019-2020 license period:

CLASS "B" FERMENTED MALT BEVERAGE LICENSE:

<u>Business</u>	<u>Home Address</u>	<u>Business Address</u>
The Butcher’s Block	1386 Elo Road	400 Prospect
Travis Radloff, Agent	Pickett, WI 54964	North Fond du Lac, WI 54937

CLASS "B" FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

<u>Business</u>	<u>Home Address</u>	<u>Business Address</u>
Charlie’s Banquet Hall and Pub	N7930 Van Dyne Road	1348 Wisconsin Avenue
Charles H. Balthazor	Fond du Lac, WI. 54937	North Fond du Lac, WI 54937
Robin R. Balthazor		
The Stretch Restaurant	W8363 Mielke Way Rd	565 N Pioneer Rd
Katie Dean	Wautoma, WI 54982	North Fond du Lac, WI 54937
Jenz Bar	N7837 Townline Rd	751 Wisconsin Avenue
Jennifer Reinhold	Fond du Lac, WI 54937	North Fond du Lac, WI 54937

Rumours Tavern	231 East Scott Street	727 Wisconsin Avenue
Karen Beesley	Fond du Lac, WI 54935	North Fond du Lac, WI 54937
John Beesley		

COMBINATION CLASS “A” FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

<u>Business</u>	<u>Home Address</u>	<u>Business Address</u>
Korneli’s Prospect Express Jeffery Korneli	273 Ledgewood Dr. Fond du Lac, WI 54937	330 Prospect Avenue North Fond du Lac, WI 54937
Dolgencorp LLC Dollar General Store #17883 Chris Englehardt Agent	3189 W 3 rd Ave. Oxford, WI. 53952	333 Prospect Avenue North Fond du Lac, WI. 54937
RSTORE #56 Mad Max Sara Rosenberg	810 Brown St. Wausau, WI 54403	565 N Pioneer Rd North Fond du Lac, WI 54937

CLASS “A” INTOXICATING LIQUOR LICENSE:

<u>Business</u>	<u>Home Address</u>	<u>Business Address</u>
The Butcher’s Block Travis Radloff, Agent	1386 Elo Road Pickett, WI 54964	400 Prospect North Fond du Lac, WI 54937

DANCE HALL LICENSES:

Charlie’s Banquet Hall and Pub	1348 Wisconsin Avenue	NFDL, WI 54937
Jenz Bar	751 Wisconsin Avenue	NFDL, WI 54937

TOBACCO AND CIGARETTE PRODUCTS LICENSES:

Korneli's Prospect Express	330 Prospect Ave	NFDL, WI 54937
Dollar General Store #17883	333Prospect Ave	NFDL, WI 54937
RSTORE #56 (Riiser Fuels LLC)	565 North Pioneer Rd	NFDL, WI 54937

NON-INTOXICATING BEVERAGE LICENSES:

The Butcher’s Block, LLC	400 Prospect	NFDL, WI 54937
Korneli's Prospect Express	330 Prospect Ave	NFDL, WI 54937
Jenz Bar	748 Wisconsin Ave	NFDL, WI 54937
The Stretch Restaurant	565 North Pioneer Rd	NFDL, WI 54937
RSTORE Mad Max Convenience Store	565 North Pioneer Rd	NFDL, WI 54937
Charlie’s Banquet Hall and Pub	1348 Wisconsin Ave	NFDL, WI 54937
Rumours Tavern	727 Wisconsin Ave	NFDL, WI 54937
Dollar General Store #17883	333 Prospect Ave	NFDL, WI 54937

MOBILE HOME PARK LICENSES:

Flood Communities LLC	Lakeshore Terrace Manufactured Home Community
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Gaslight Terrace Manufactured Home Community
Green Meadows Manufactured Home Community

Motion to approve by Stutz, second by Hornung. All ayes.

H. COMMUNICATIONS:

I. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price, second by Streetar to adjourn at 6:19PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JUNE 24, 2019
Village of North Fond du Lac – SPECIAL BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator

Darren Pautsch- Police Chief

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

F. CONSENT AGENDA:

1. Approve the following operator licenses:

Holly Sinotte-Renewal-Riiser #56
27 Sibley St
Fond du Lac, WI 54935

Michael Klotz-Renewal-Riiser #56
122 Cherry St
Fond du Lac, WI 54935

Nicholas Farr-Renewal-Riiser #56
27 Sibley St
Fond du Lac, WI 54935

Kayla Vande Slunt-Permanent-Butcher's Block
403 N Peters Ave, Apt. A.
Fond du Lac, WI 54935

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the Human Resources Policy Manual and reviewed it for final changes and modifications. The Board made minor changes to 3.01, 10.07 was changed to require approval for any conference out of Wisconsin, 14.03 was modified to require paid leave other than sick leave be used for inclement weather time lost, 19.05 was changed to \$70 per day of sick leave payout at retirement, after 20 years of service, or upon death, or disability. Also, once an employee reaches the maximum sick leave, they shall receive \$50/day for anything over the maximum annually, 29.03 was modified to add the requirement of signing a release and waiver of liability, 30.01 was modified to allow family members working for the Village if both the Board and Administrator approve of it. Price made a motion to approve the Human Resources Policy Manual as modified and discussed with legal review issues being brought back upon completion, second by Streetar. All ayes

H. COMMUNICATIONS:

I. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Hornung, second by Price to adjourn at 8:46PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JULY 1, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Darren Pautsch- Police Chief
Jake Flaherty- Fire/Ems Chief
Darrin Parsons- Director of Public Services

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 06/17/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

James Livieri-Permanent- Village Park
1504 Jeffrey Ct
North Fond du Lac, WI 54937

Donna Wick-Permanent-Korneli
46 N Boardman St
Fond du Lac, WI 54935

Faith Peters-Permanent-Stretch
147 Everett St.
Fond du Lac, WI 54935

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. Scott Powell from Envision Greater Fond du Lac updated the Board on recent news and statistics as it pertains to the work Envision has worked on. Scott also gave a summary of the process involving Johnstone purchasing 5 acres in the Northgate Business Park. The Board thanked Scott for his report.
2. The Board discussed a few points of the recently approved Human Resources Policy Manual. The Board discussed sick leave payout. Will asked for a summary of what the fiscal impact would have been over the past few years. Leonard provided the fiscal impact to the Board. After reviewing the fiscal impact, the Board agreed to leave it as approved. The Board also discussed the specific seatbelt language that was removed from the policy. After discussing that the policy addressed this situation by state law and department policy, the Board left the policy as approved. The Board also discussed funeral leave and after looking at what was being used historically, decided not to change the approved policy. The Board agreed that the Policy should be placed on the Village website once legal review is completed.
3. The Board discussed the use of the Village street sweeper being contracted to other nearby communities to sweep their streets. The Village currently has been sweeping for other communities.

The Board decided to continue to do so and charge the other communities at the DOT rate as we have been.

4. The Board discussed 601 Michigan Avenue. Fond du Lac County has notified the Village that the property is going to foreclosure and that the Village would have an opportunity to purchase it. The Village currently has about \$13,000 into the property from demolition and fees. Administrator Leonard asked the Board to consider purchasing the property from the County so that the Village would have control over what is done with the property. Motion by Price to approve Leonard to place an offer to purchase up to an amount of \$6,000, second by Hornung. Roll Call: Hornung-yes, Price-yes, Stretar-yes, Stutz-yes, Will-yes.

H. CLOSED SESSION:

1. The Board did not have a closed session.

I. COMMUNICATIONS:

J. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Stutz, second by Stretar to adjourn at 7:15PM- all ayes.

Respectfully submitted,

Michael Stretar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF JULY 15, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Darren Pautsch- Police Chief
Conni Killian-Ritchie- LMC Administrator

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meetings: 06/24/2019 and 07/01/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

Alexis Weber-Permanent- Riiser Store (Stretch)
1501 Minnesota Avenue
North Fond du Lac, WI 54937

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the possibility of creating a fund balance policy for the General Fund. Leonard presented the Board with an example form another community. The Board agreed that they would like to see a policy and instructed Leonard to start drafting a policy using the example as a starting point.

H. RESOLUTION

1. The Board discussed Resolution R-10-2019, a resolution establishing a replacement fund for collection system and operations manual for the wastewater utility. Motion to approve by Price, second by Stutz. All ayes.
2. The Board discussed Resolution R-11-2019, a resolution detailing public participation procedures for the Village of North Fond du Lac 2040 comprehensive plan update. Motion to approve by Hornung, second by Price. All ayes.

I. COMMUNICATIONS:

J. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Hornung, second by Price to adjourn at 6:30 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF AUGUST 05, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streatar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Jake Flaherty- Fire/EMS Chief
Darren Pautsch- Police Chief
Heather Wegner-Spillman Library Director
Darrin Parsons- Director of Public Services

A. ROLL CALL OF OFFICERS:

Streatar called the meeting to order at 6:00 PM. Hornung, Price, Streatar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 07/15/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:
Amanda Larson-Permanent- Riiser Store (Stretch)
208 Morningside Drive #1
Fond du Lac, WI 54935

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board the proposed 2020 Fond du Lac County Tax Collection Agreement. The proposal included a \$.05 per parcel increase from 2019. Motion to approve by Hornung, second by Price. All ayes.
2. The Board was presented with the bid for street improvements on Lakeshore Drive. Leonard explained that one bid was received by Northeast Asphalt to pulverize, grade and asphalt Lakeshore Drive from Van Dyne Road to Indiana Avenue. Motion by Stutz, second by Streatar to award the contract to Northeast Asphalt in the amount of \$65,380.30. All ayes.
3. The Board discussed the possibility of changing the annual trick or treat day from Sunday to Saturday as was recently done in the City of Fond du Lac. The Board and staff discussed briefly and decided to postpone discussion until September 9th to give residents an opportunity to weigh in.
4. Administrator Leonard asked the Board to consider allowing the part time EMS staff to clean the Municipal Building. Leonard suggested an hourly stipend for the additional duties of \$.50/hour. The Board was receptive to the idea. Motion to approve by Hornung, second by Price. Will offered an amended motion asking to see the agreement before a decision was made, second by Hornung. All ayes on amended motion. Leonard will draft an agreement and bring it back to the next meeting.

H. COMMUNICATIONS:

I. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price, second by Hornung to adjourn at 6:43 PM- all ayes.

Respectfully submitted,

Michael Streatar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF AUGUST 19, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Jake Flaherty- Fire/EMS Chief
Darren Pautsch- Police Chief

Darrin Parsons- Director of Public Services

Others present: Mark Freding, Gerald Nell Inc.

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 08/05/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

Marian Hemminghaus-Permanent- Butcher's Block
3361 Nelson Road
Oshkosh, WI 54904

Mary Pentony-Permanent-Butcher's Block
3109 Bellfield Drive
Oshkosh, WI 54904

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board reviewed and discussed the proposal from Johnstone Supply to build in Northgate Business Park. Mark Freding from Gerald Nell Inc. was present to answer questions and presented some drawings of the proposal. The Board reviewed the site plan, landscaping and building façade. Motion to approve the proposal by Hornung, second by Price. All ayes.
2. The Board discussed the 5 year Capital Improvements plan. Administrator Leonard showed the Board the financial forecast as it relates to CIP borrowing for the next 6 years and the target CIP totals. The presented CIP was within the range of the target. Streetar asked about the flags proposed near the new Village Stone. The Board agreed for now to remove that from the CIP and see if we could just add a third flag to the Yellowstone Park area. Mike Will asked about the leaf vacuum purchase and asked the Board if they would consider moving that up to 2019 and using surplus funds to pay for it. The Board agreed to look at this possibility at the next meeting. Leonard would have Parsons get proposals in for the next meeting and have the item on the agenda. Leonard also mentioned that they would be adding \$8,000 to the 2020 CIP for a used Building Inspector's vehicle. Price asked that the staff fill in years 4 and 5 for a more accurate proposal in those years.
3. Chief Flaherty presented the Board with a review of the EMS transport service and second ambulance service. At this time, the service was showing a small loss, but Chief Flaherty thought after August was entered that the numbers would look better. There was also discussion about the improved staffing for fire calls during the day because of this service and the saved overtime for the full-time ambulance. The Board asked for another review near the end of the year.
4. Administrator Leonard asked the Board to consider allowing the part time EMS staff to clean the Municipal Building. Leonard suggested an hourly stipend for the additional duties of \$.50/hour. Leonard presented the Board with a prepared addendum to the IAFF Union contract for approval. Will asked for some modifications

to the proposed language. Motion to approve as presented by Hornung, second by Price. All ayes.

H. COMMUNICATIONS:

I. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Hornung, second by Price to adjourn at 8:22 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF SEPTEMBER 9, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Jake Flaherty- Fire/EMS Chief
Darren Pautsch- Police Chief

Others present: Brian Abitz, Matt Bertram, Sandy Bernier

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 08/19/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

Jennifer Mancebo-Permanent- Butcher's Block
28 7th Street
Fond du Lac, WI 54935

Jonathon Stutzman-Permanent-Dollar General
710 S Water St. Apt#8
Lomira, WI 53048

Motion by Will, second by Stutz to approve the Consent Agenda as read. All ayes.

G. ADMINISTRATIVE:

1. The Board reviewed and discussed the proposals for 2019-2020 health insurance renewals. Sara-Beth Jannsen from McClone presented the proposals. The most affordable proposal was from United Health Care and included a 25% increase over the current rates. Motion to approve the proposal from United Health Care by Hornung, second by Stutz for the Village employee health insurance for October 2019-October 2020. All ayes.
2. The Board discussed the dental insurance renewal from Delta Dental. There was a slight increase to each plan. Motion to approve the proposal from Delta Dental by Stutz, second by Price. All ayes.
3. The Board discussed the vision insurance renewal from Superior Vision. There was a slight increase to each plan due to the need to include eye exams that would no longer be covered by the new health insurance plan. Motion to approve the proposal from Superior Vision by Will, second by Hornung. All ayes.
4. The Board discussed the proposal from Administrator Leonard for the employee's share of insurance premiums. The proposal would have the employees cover 100% of the increases to both the vision and dental insurance. The proposal would also increase the employee's portion of the health insurance monthly premium \$30 for all of the group plans and \$25 for the single plan. After discussing, the board decided to increase the family plan by \$50 and the employee spouse by \$30, the employee child(ren) by \$20 and the single plan by \$25. Motion to approve as discussed by Price, second by Stutz. All ayes.
5. The Board was presented with an addendum to the IAFF union contract that would allow the IAFF members to clean the municipal building during their shift. The Union agreed to take on the additional duties without a stipend as presented previously. Motion to approve the addendum by Streetar, second by Hornung. All ayes. Will thanked the Union members and also the Police Department for cleaning their area to help the Village save

money.

6. The Board discussed the 2020-2024 Capital Improvement plan. The \$6,000 for flag poles near the Village stone was removed. Hornung had asked if the Village Board would consider splitting the cost of \$3,000 with the Optimist Club to place a third pole at Yellowstone Park and Leonard stated they would put the \$1,500 in the Public Works budget. Streetar asked if the Board was ok with relocation of the playground equipment at LeMieux Park for \$25,000. After the discussion, the Board agreed to keeping the \$25,000 in the CIP and moving forward with the project list for the borrow.
7. The Board discussed the Police Department budget for 2020. Chief Pautsch presented the budget explaining that full time wages are going to be underspent and overtime will be overspent for 2019 due to staffing shortages. The increase in small tools and equipment was due to the replacement of Tasers as they are coming to the end of their useful life. Price asked why the retirement increased so much, staff will report back. The Board then discussed the Fire Department budget. Chief Flaherty gave a summary of the significant changes. The overtime budget was increased to accommodate the training of EMS full time personnel for the Fire Dept. The testing amounts also needed to be increased. Chief Flaherty also increased the clothing allowance as the department has grown in numbers. Will asked Chief Flaherty to try and refine the budget as much as he could to try and reduce the \$11,000 increase. The Board then discussed the EMS budget. Chief Flaherty first discussed the transport service and showed that August transports really helped increase the revenue for that service. Flaherty also handed out an updated proposed compensation plan for discussion. The proposal would create a Full Time Captain pay scale for the EMS/Fire Department. This would be included in the 2020 EMS budget. Flaherty also explained that the overtime budget hadn't been charged correctly and that was the reason for the large change to the overtime budget. The Board will bring this back at a future meeting to discuss further. The Board discussed the per capita increase of \$2 and felt that it was needed and appropriate. Flaherty will take that increase to EMSAC on Wednesday.

H. RESOLUTIONS

1. The Board was read and discussed Resolution R-12-2019, a resolution proclaiming National Rail Safety Week. Motion to approve by Price, second by Will. All ayes.
2. The Board discussed Resolution R-13-2019, a resolution designating Trick or Treat times in the Village. The Board felt that keeping this similar to the City of Fond du Lac was in the best interest for several reasons. Motion to approve by Hornung, second by Stutz. All Ayes.

I. ORDINANCES

1. The Board discussed Ordinance O-2019-08 an Ordinance amending 15.07 to include electronic smoking devices. Chief Pautsch explained the need to include these devices in the Ordinance. (First Reading)
2. The Board discussed Ordinance O-2019-09 an Ordinance amending 15.19 to include electronic smoking devices. Chief Pautsch also explained the need similar to 15.07. This will also help the School Resource Officer deal with issues at the school related to these devices. (First Reading)

J. COMMUNICATIONS

K. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Will, second by Price to adjourn at 8:54 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF SEPTEMBER 16, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee

Staff Present

Nick Leonard- Administrator
Darrin Parsons- Dir. Of Public Services
Darren Pautsch- Police Chief
Kris Ruch- Deputy Treasurer

Others present: Jon Cameron

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
2. Approve the following operator licenses:

Alonzo Moreno-Permanent-Dollar General
1015 Michigan Avenue
North Fond du Lac, WI 54937

Motion by Will, second by Stutz to approve the Consent Agenda as read. Price asked about the camera repair costs. Administrator Leonard explained that we needed to replace 2 cameras and also fix the server associated. Will asked about the Westwood Development payment. Leonard explained that this was an agreement from the early 1990s that required the Village to pay for the improvement of Fairlawn Avenue for about 120'. All ayes.

G. RESOLUTIONS

1. The Board discussed Resolution R-14-2019, a resolution authorizing the borrowing of not to exceed \$1,495,000 and providing for the issuance and sale of general obligation promissory notes therefor. Jon Cameron from Ehlers was in attendance to present the presale report and give the Board a summary of the process. The borrow will be for all the 2019 and 2020 Capital Improvement projects. Jon also explained that the Village will be getting rated for this borrow to get a better rate. Hornung asked why the borrow term was 9 years as we have normally done 10 years. Jon explained that it was to make everything work with the debt service payments for the next several years. Motion to approve Resolution R-14-19 by Hornung, second by Price. All ayes.

H. ADMINISTRATIVE:

1. The Board reviewed and discussed the 2020 Public Works, Facilities, Culture and Recreation and Conservation and Development budgets. Director Parsons and Leonard summarized the highlights of the budgets and discussed any major changes. Kris Ruch explained how the benefits are all budgeted in one account to simplify the Public Works budget with all of the staff working in so many different parts of the budget. President Streetar asked about the Board's thoughts on bulky waste pick up and looking at just having a drop off site at the garage instead of picking up curbside. The Board agreed that it would save money from the budget and is safer for our employees. The Board directed Parsons to research the options of having a drop off site. Parsons will research and report back. The Board asked to have Laurie King come to a future Board meeting and give an annual update on the pool.

I. ORDINANCES

1. The Board discussed Ordinance O-2019-08 an Ordinance amending 15.07 to include electronic smoking devices. Chief Pautsch explained the need to include these devices in the Ordinance. Second Reading. Motion to approve by Hornung, second by Price. Roll Call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes.
2. The Board discussed Ordinance O-2019-09 an Ordinance amending 15.19 to include electronic smoking devices. Chief Pautsch also explained the need similar to 15.07. This will also help the School Resource Officer deal with issues at the school related to these devices. Second Reading. Motion to approve by Stutz, second by Streetar. Roll Call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes

J. COMMUNICATIONS

K. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Will, second by Price to adjourn at 8:30 PM- all ayes.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF OCTOBER 7, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will- Trustee

Staff Present

Nick Leonard- Administrator
Darrin Parsons- Dir. Of Public Services
Darren Pautsch- Police Chief
Jake Flaherty- Fire/EMS Chief
Kris Ruch- Deputy Clerk/Treasurer
Heather Wegner-Library Director
Conni Killian-Ritchie-Court Administrator
Judge Jerry Jaye- Lakeside Municipal Court Judge
Laurie King- Swimming Pool Director

Others present:

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve minutes of the following Board meetings: 09/09/2019 and 09/16/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator licenses:

Carrie Brodell-Permanent-Butcher's Block
W5266 Bechaud Beach Drive
Fond du Lac, WI 54935

Amanda Baus-Permanent-Kornelli's BP
689 E. Scott St. Apt F
Fond du Lac, WI 54935

Motion to approve consent agenda as read by Will, second by Stutz, all ayes.

G. ADMINISTRATIVE:

1. Laurie King presented the 2019 Swimming Pool attendance and revenue numbers. The concession revenue was slightly down, but attendance and season pass sales was up. The swimming lessons also saw an increase in numbers. Will asked if we considered raising our rates. King explained that we had just done that a few years ago and didn't see the need right now. Stutz asked if we have looked at other pools rates around the area and King explained that it was done the last time we increased the rates. King also expressed interest in trying to paint the exterior of the bath house in 2020 if funds were available. Hornung suggested landscaping the berm to the west.
2. Lakeside Municipal Court presented their 2020 budget. The largest change being a proposal to go from 3 fulltime employees to 2 fulltime and 1 part time (32 hours per week). The majority of the rest of the Court budget was very similar to last year's. Heather Wegner then presented the 2020 Spillman Library budget. Administrator Leonard mentioned that the proposal included a 3% increase to the Village's levee amount for the Library and felt it was necessary to help offset some of the increases due to health insurance increases. Wegner pointed out her concern that the proposed budget will require the Library to use about \$9,000 of their fund balance to balance the budget. Price suggested increasing the levee amount to help offset the use of fund balance. Ultimately, the Board thought it would be best to increase the levee amount around the 3% for the next several years until the fund balance was used up and then address any deficiencies. Stutz asked Wegner if there was a need for more staffing. Wegner said they could use a helper occasionally and would look at that in the future if funds were

available. Leonard and Kris Ruch presented the remaining portions of the General Administration section of the 2020 Budget. Ruch explained the large reduction to worker's compensation insurance was due to the Village's mod factor being lowered significantly. Ruch also explained that we should expect to see an increase to this mod factor for 2021 which will increase that expense. Darrin Parsons briefly mentioned some information about the bulky wasted pickup and will be bringing some data to the Board at next week's meeting.

H. CLOSED SESSION

1. Motion by Hornung, second by Stretar to go into closed session at 7:15PM for discussion of a personnel issue under Wisconsin State Statutes 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 1. IAFF Union Wage Scale
 2. Police Department Administrative wage scale.

Roll call Hornung-yes, Price-yes, Stretar-yes, Stutz-yes, Will-yes

Motion by Stretar, second by Stutz to return to open session at 9:05PM. Roll call Hornung-yes, Price-yes, Stretar-yes, Stutz-yes, Will-yes

I. COMMUNICATIONS

J. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price, second by Hornung to adjourn at 9:06 PM- all ayes.

Respectfully submitted,

Michael Stretar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF OCTOBER 14, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Chuck Hornung- Trustee
Ann Price- Trustee
Mike Will- Trustee

Randy Stutz- Excused

Staff Present

Nick Leonard- Administrator
Darrin Parsons- Dir. Of Public Services
Darren Pautsch- Police Chief
Jake Flaherty- Fire/EMS Chief
Kris Ruch- Deputy Clerk/Treasurer
Heather Wegner-Library Director

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar and Will present, Stutz excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve minutes of the following Board meeting: 10/07/2019.

Motion to approve the consent agenda by Will, second by Hornung. All ayes, Stutz excused.

G. ADMINISTRATIVE:

1. The Board discussed the General Fund Balance Policy as presented by Administrator Leonard. The Policy set minimum and maximum unassigned fund policy amounts. Motion to approve the Fund Balance Policy by Hornung, Second by Price. All ayes, Stutz excused.
2. The Board reviewed the 2020 General Obligation, TIF, EMS, Debt Service, Revenue and Capital Improvement Plan budgets. The Board considered approaching bulky waste pick up differently and possibly having residents drop off items at the Village garage. Darrin Parsons looked into the costs and recommended continuing to pick up curbside, but be very specific in what we will pick up. The Board agreed that this was the best option as it wouldn't save much money, if any, by dropping items off at the garage. The Board suggested we get the word out to residents about what we will pick up by putting it in the Villager, Facebook, on the website and also putting on the utility bills. The budget as presented includes a 1.22% increase to the local tax rate from \$9.03 to \$9.14. The public hearing is scheduled for November 18, 2019 at 6:00PM.

H. COMMUNICATIONS

I. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Price, second by Will to adjourn at 7:14 PM- all ayes, Stutz excused.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF NOVEMBER 4, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Chuck Hornung- Trustee
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will- Trustee

Mike Streetar- Excused

Staff Present

Nick Leonard- Administrator
Darrin Parsons- Dir. Of Public Services
Darren Pautsch- Police Chief
Jake Flaherty- Fire/EMS Chief
Kris Ruch- Deputy Clerk/Treasurer

A. ROLL CALL OF OFFICERS:

Will called the meeting to order at 6:00 PM. Hornung, Price, Stutz and Will present, Streetar excused.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS and Staff Reports:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve minutes of the following Board meeting: 10/14/2019.
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated for checks dated 10/21/2019 and 11/04/2019.

Motion to approve the consent agenda by Stutz, second by Price. All ayes, Streetar excused.

G. RESOLUTIONS:

1. The Board discussed Resolution R-15-2019, a resolution awarding the sale of \$1,450,000 general obligation promissory notes, series 2019A; providing the form of the notes; and levying a tax in connection therewith. Greg Johnson from Ehlers was in attendance to present the results of the sale. There were a total of 7 bids received with the lowest bid being from BOK Financial Securities, Inc. of Milwaukee, WI. The bid resulted in a true interest rate of 1.8298%.

Motion to approve by Hornung, second by Stutz. All ayes, Streetar excused.

H. ADMINISTRATIVE:

1. The Board reviewed the 2020 General Obligation, TIF, EMS, Debt Service, Revenue and Capital Improvement Plan budgets. The budget as presented includes a 1.22% increase to the local tax rate from \$9.03 to \$9.14. The public hearing is scheduled for November 18, 2019 at 6:00PM.
2. The Board briefly discussed the possible placement of a wreath at the Veteran's Memorial. A group approached Trustee Hornung about placing a single wreath at the Memorial on a stand. The Board decided to postpone discussion until the next meeting. Trustee Will hoped that the group would reach out to the committee members that developed the Memorial.

I. COMMUNICATIONS

1. Administrator Leonard thanked the Village staff for all of the hard work and energy that they put into the 2020 Budget process.

J. NEW BUSINESS

L. ADJOURNMENT

A motion was made by Stutz, second by Price to adjourn at 6:40 PM- all ayes, Streetar excused.

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF November 18, 2019

Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee
Chuck Hornung- Trustee

Staff Present

Heather Wegner- Library Director
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services
Conni Killian-Ritchie- Court Administrator
Kris Ruch- Deputy Clerk/Treasurer

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PUBLIC HEARING:

1. Adjourn to public hearing.

A public hearing on R-16-2019, approving the General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, Outdoor Rec., EMS Fund and Tax Increment District #1 & #2 (CDA) Budgets, and setting the Tax Levy for Fiscal Year 2020 was opened at 6:02 PM.

No communications – Public hearing closed at 6:03pm

F. PRESIDENTS BUSINESS AND STAFF REPORTS:

1. Department heads reported updates on operations and activities.

G. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 11/04/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator license:

Anne Christian- Permanent- Butcher's Block
420 Southview Drive
North Fond du Lac, WI 54937

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes.

H. ADMINISTRATIVE:

1. The Board discussed allowing the placement of a wreath at the North Fond du Lac Veteran's Memorial. Hornung was approached by a resident to place a wreath at the Memorial sometime after Thanksgiving until Christmas. Hornung reached out to most of the Committee members that worked on the installation of the Memorial. The members were all in favor of it. After discussion, it was decided that the wreath should be placed away from the Memorial and closer to the parking lot off the edge of the path. Motion by Streetar to approve, second by Hornung, all ayes.
2. The Board had no discussion on 2020 General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, Outdoor Rec., EMS Fund and Tax Increment District #1 & #2 (CDA) Budgets as this item had been discussed at length over the last few months.

3. The Board reviewed and discussed proposed changes to the North Fond du Lac Operating Policies section 2.1- Procurement Policy. Leonard explained that this policy as written needs to be followed anytime we receive federal funding for projects. A representative from FEMA recommended we put this language in our operating policy. Motion to approve by Hornung, second by Price, all ayes.
4. The Board reviewed the following license application for the 2019-2020 licensing period.

COMBINATION CLASS “A” FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR

LICENSE:

RSTORE #4513 (GPM Southeast, LLC)	810 Brown St.	565 N Pioneer Rd
Sara Rosenberg	Wausau, WI 54403	North Fond du Lac, WI 54937

TOBACCO AND CIGARETTE PRODUCTS LICENSE:

RSTORE #4513 (GPM Southeast, LLC)	565 North Pioneer Rd	NFDL, WI 54937
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Leonard explained that ownership of the property had changed and that we needed to issue a new license showing the change. Motion to approve by Price, second by Stutz, all ayes.

I. RESOLUTIONS:

1. Discussion and possible action on Resolution R-16-2019, the General Operating, Debt Service Fund, Capital Projects Fund, Spillman Library, Outdoor Rec., EMS Fund and Tax Increment District #1 & #2 (CDA) Budgets, and setting the Tax Levy for Fiscal Year 2020. (budget attached in the form to be adopted after discussion) Motion to approve by Stutz, second by Will, all ayes.
2. Discussion and possible action on Resolution R-17-2019, a resolution granting a special use permit to Tax Parcels V05-15-17-05-08-001-00 and V05-15-17-05-08-004-00 for the property to be utilized for medium and heavy duty truck sales and repair. Leonard explained that the Plan Commission reviewed this on 11/12/2019 and recommended approval. There was comments from the adjacent owner concerned about paving and outside repairs. Leonard explained that there was also discussion about trailers being parked on the lot. All of these concerns can be dealt with through zoning and the 5 conditions listed on the permit.

Motion to approve by Hornung, second by Price. All ayes.

J. COMMUNICATIONS:

K. NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Stutz with a second by Price to adjourn at 6:37PM- all ayes,

Respectfully submitted,

Michael Streear, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF December 02, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Stretar – President
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee
Chuck Hornung- Trustee

Staff Present

Heather Wegner- Library Director
Jake Flaherty – Fire Chief

Darrin Parsons – Dir. Of Public Services

A. ROLL CALL OF OFFICERS:

Stretar called the meeting to order at 6:00 PM. Hornung, Price, Stretar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

1. Hornung thanked Stuart’s Landscaping for decorating the corner of Prospect and Winnebago. He also thanked the class from the High School, Laurie King and the Department of Public Works for their efforts and help with decorating Yellowstone Park for the holidays.

E. PRESIDENTS BUSINESS AND STAFF REPORTS:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 11/18/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator license:

Janaya Bliesner- Permanent- Butcher’s Block
464 Marshall Ave
Fond du Lac, WI 54935

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes.

G. ADMINISTRATIVE:

1. The Board discussed the proposal from Chief Flaherty to change the ambulance fees and transport fees. Stutz asked for explanation for the charge for lift assist. Flaherty explained that we currently didn’t have a proper way to charge this and Lifequest recommended the rate proposed. The charge is actually less than what we currently charge. Flaherty explained that most of the charges are to remain competitive and also help with offsetting some of the revenue deficit. Price asked about why the proposal for transports was reduced. Flaherty explained that by lowering the transport fees slightly, the increase in transports will make up for the loss in revenue by lowering the cost. Price asked how many additional transports it is going to take in order to make up the lost revenue on the existing transports. Stretar asked why we were proposing to not renew our current contract for transports. Flaherty explained that by lowering our rates, he expects our transports to increase and give us more flexibility to taking transports. Will asked for further clarification on how the calculation was done to show the change in transports. After discussing and calculating the revenues the Board took a roll call vote.

Motion to approve effective immediately by Hornung, Second by Stutz.

Roll call: Hornung-Yes, Price-No, Stretar-Yes, Stutz-Yes, Will-Yes

Motion Carries 4-1

H. ORDINANCES:

1. The Board discussed Ordinance O-2019-07 an Ordinance amending the Village of North Fond du Lac Ordinance 8.21, electrical code (First Reading) Leonard explained that this is just adding some language required by Wisconsin Department of Safety and Professional Services.
2. The Board discussed Ordinance O-2019-10 an Ordinance amending the Village of North Fond du Lac Ordinance 1.05- Municipal Court. (First Reading) The Town of Oakfield has asked to join the Court.

I. COMMUNICATIONS:

J. NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Price with a second by Hornung to adjourn at 7:20PM- all ayes,

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator

OFFICIAL MINUTES – MEETING OF December 16, 2019
Village of North Fond du Lac – BOARD OF TRUSTEES

Board Present

Mike Streetar – President
Ann Price- Trustee
Randy Stutz- Trustee
Mike Will – Trustee
Chuck Hornung- Trustee

Staff Present

Heather Wegner- Library Director
Jake Flaherty – Fire Chief
Darren Pautsch – Police Chief
Darrin Parsons – Dir. Of Public Services

A. ROLL CALL OF OFFICERS:

Streetar called the meeting to order at 6:00 PM. Hornung, Price, Streetar, Stutz and Will present.

B. PLEDGE OF ALLEGIANCE:

C. CITIZENS PARTICIPATION:

D. ANNOUNCEMENTS/COMMUNICATIONS:

E. PRESIDENTS BUSINESS AND STAFF REPORTS:

1. Department heads reported updates on operations and activities.

F. CONSENT AGENDA:

1. Approve the minutes of the following Village Board Meeting: 12/02/2019
2. Approve invoices and authorize checks to be drawn on the respective funds as indicated.
3. Approve the following operator license:

Rebecca Fairbank- Permanent- Charlie's	Robert Marshall- Permanent-Riiser Fuel
W7125 Phoenix Drive	449 Ellis Street
Fond du Lac, WI 54937	Fond du Lac, WI 54935

A motion was made by Will with a second by Stutz to approve the consent agenda. All ayes.

G. ADMINISTRATIVE:

1. The Board reviewed the 2020 Water, Wastewater and Stormwater Utility budgets. Leonard and Parsons presented the budgets and informed the Board that there will be no rate increases for 2020 in the utilities.
2. The Board discussed appointing Chief Election Inspectors for the 2020 elections in the Village of North Fond du Lac:

Elizabeth Kraft and Charles Hornung

Motion to approve Chief Election Inspectors by Price, Second by Stutz. 4 ayes, Hornung abstained. Motion approved.

H. ORDINANCES:

1. The Board discussed Ordinance O-2019-07 an Ordinance amending the Village of North Fond du Lac Ordinance 8.21, electrical code (Second Reading) Leonard explained that this is just adding some language required by Wisconsin Department of Safety and Professional Services. Motion to approve O-2019-07 by Hornung, second by Will. Roll call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes. Motion approved

2. The Board discussed Ordinance O-2019-10 an Ordinance amending the Village of North Fond du Lac Ordinance 1.05- Municipal Court. (Second Reading) The Town of Oakfield has asked to join the Court and this will add them and clear up some language for future additions. Motion to approve O-2019-10 by Stutz, second by Price. . Roll call: Hornung-yes, Price-yes, Streetar-yes, Stutz-yes, Will-yes. Motion approved

I. COMMUNICATIONS:

J. NEW BUSINESS:

L. ADJOURNMENT

A motion was made by Stutz with a second by Streetar to adjourn at 6:54PM- all ayes,

Respectfully submitted,

Michael Streetar, Village President

Nick Leonard, Village Administrator